



City of East Grand Rapids
Regular City Commission Meeting
Agenda

YouTube Livestream:
<https://bit.ly/3s8WgQY>

Begins at 6 pm.

May 20, 2024 – 6:00 p.m.

(EGR Community Center – 750 Lakeside Drive)

1. Call to Order.
2. Pledge of Allegiance.
3. Approval of Agenda.
4. Public Comment.
5. Report of Mayor, City Commissioners and City Manager, including committee liaison reports.

Regular Agenda Items

6. Public Safety quarterly report. *(no hearing required; approval requested)*
7. Consider adopting a resolution to support a Safe Routes to School grant application to the Michigan Department of Transportation (MDOT) for pedestrian and bicycle infrastructure and non-infrastructure educational funding. *(no hearing required; approval requested)*
8. Consider adopting a resolution approving an Early Absent Voter Ballot Processing and Tabulation Board. *(no hearing required; approval requested)*

Consent Agenda Items *(no hearing required; approval requested unless noted).*

9. Minutes of the regular meeting held May 6, 2024.
10. Disbursement of funds: payroll disbursements of \$.307,581.68; county and school disbursements of \$0, and total remaining disbursements of \$624,600.84.
11. Consider approving the purchase of 11 desktop PCs in the amount of \$10,489.93.

Work Session

12. 2024-2025 Budget Work Session

* * *

Public hearings will be held if noted in each agenda item. If no hearing is noted, comments should be made during "Public Comment" in Item 3. The City will provide reasonable auxiliary aids for individuals requiring them for effective communication in programs and services of the City. Notice must be made to the City five (5) days prior to the program or service requesting the specific auxiliary aid.

**EAST GRAND RAPIDS
DEPARTMENT OF PUBLIC
SAFETY**



First Quarter Report 2024

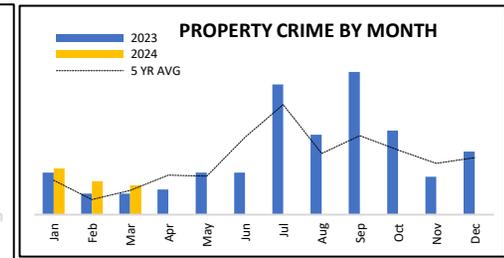
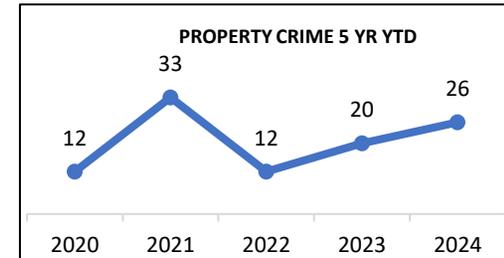
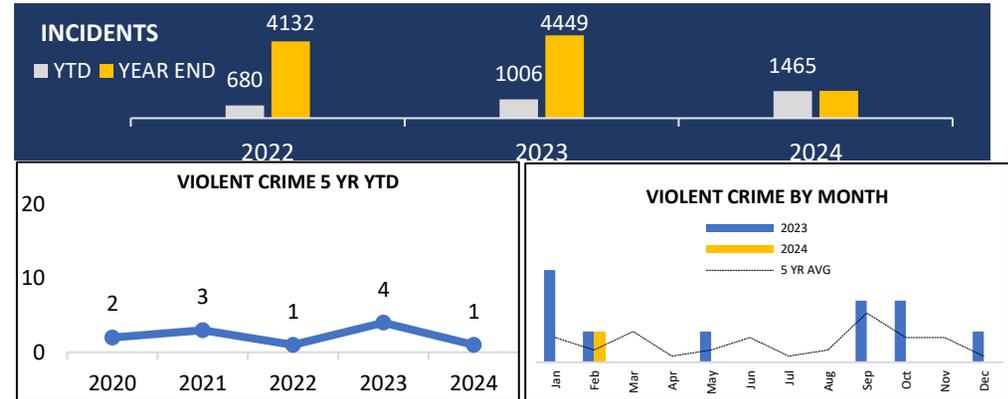
East Grand Rapids Department Of Public Safety Quarterly Statistics 1st Quarter Report 2024

Incidents	1st Quarter '22	1st Quarter '23	1st Quarter '24	YTD 3 YR AVG	% Change From 2023
	680	1,006	1,465	1,050	▲46%

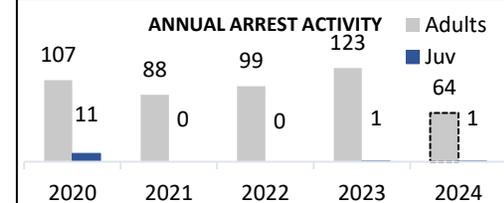
Violent Crime	1st Quarter '22	1st Quarter '23	1st Quarter '24	YTD 3 YR AVG	% Change From 2023
Homicide	0	1	0	< 1	▼100%
CSC 1st Degree	1	0	1	< 1	▲100%
Robbery	0	0	0	0	
Aggr. Assault	0	3	0	1	▼300%
TOTAL VIOLENT	1	4	1	2	-75%

Property Crimes	1st Quarter '22	1st Quarter '23	1st Quarter '24	YTD 3 YR AVG	% Change From 2023
Arson	0	0	0	0	
Breaking & Entering	0	1	8	3	▲700%
Larceny	9	17	17	14.3	
Motor Vehicle Theft	3	2	1	2	▼50%
TOTAL PROPERTY	12	20	26	19.3	▲30%

Part II Crimes	1st Quarter '22	1st Quarter '23	1st Quarter '24	YTD 3 YR AVG	% Change From 2023
Non-Agg. Assault	8	7	3	6.00	▼57%
Obstructing Police	0	5	4	3.00	▼20%
Fraud	7	15	15	12.33	
Damage to Property	4	2	4	3.33	▲100%
Sex Offenses/Indecent Exp	1	0	3	1.33	▲300%
Weapons	2	1	2	1.67	▲100%
Bomb Threats	1	0	0	0.33	
Liquor Violations	1	0	4	1.67	▲400%
VCSA	0	5	5	3.33	
Domestic/Civil	8	12	17	12.33	▲42%
Operating While Intox.	3	4	1	2.67	▼75%
Disorderly Conduct	2	3	0	1.67	▼300%
Other Non-Index Crimes	0	0	0	0.00	
TOTAL NON-INDEX	37	54	58	49.67	▲7%
Part III Offenses	77	76	164	105.67	▲116%
TOTAL OFFENSES	114	130	222	155.33	▲71%



ARREST	2021	2022	2023	2023 YTD	2024 YTD	Percent Change from 2023
Adult	88	99	123	39	64	▲64%
Juvenile	0	0	1	0	1	▲100%
TOTAL	88	99	124	39	65	▲67%

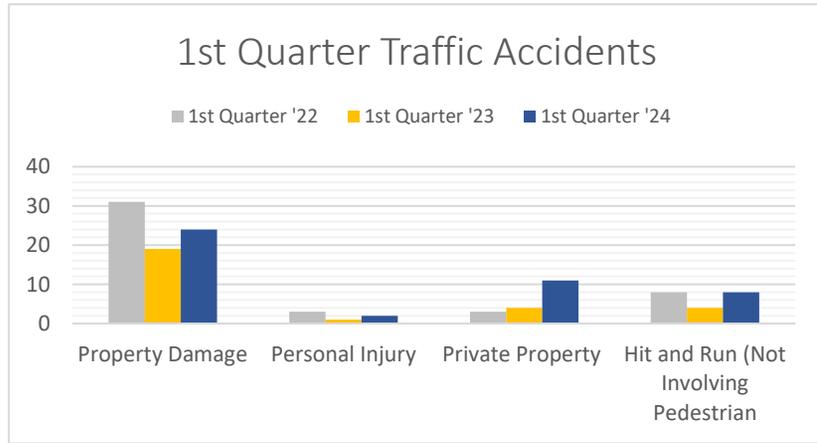


Community Policing	YTD 2023	YTD 2024
FOOT PATROL	38	27
GENERAL ASSISTANCE	121	134
NON FOOT PATROL	248	199

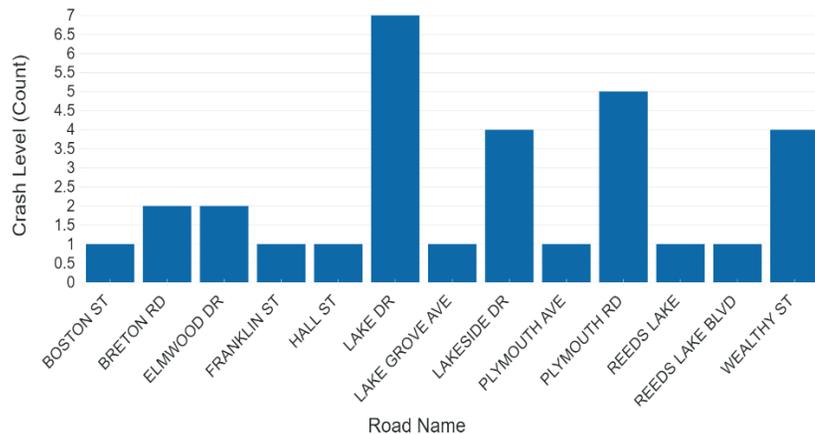
*DATA PRESENTED THROUGHOUT THE YEAR IS SUBJECT TO CHANGE PENDING END OF YEAR DATA COLLECTION.

East Grand Rapids Department Of Public Safety Quarterly Statistics 1st Quarter Report 2024

Traffic Policing	1st Quarter '22	1st Quarter '23	1st Quarter '24	3 YR AVERAGE	% Change From 2023
Directed Patrol	11	10	3	8	▼70%
Traffic Hazards	7	16	7	10	▼56%
Parking Violations	46	25	63	45	▲152%
Traffic Stops	162	91	447	233	▲391%
Total Citations	69	49	159	92	▲224%



Traffic	1st Quarter '22	1st Quarter '23	1st Quarter '24	3 YR AVG
Property Damage	31	19	24	24.67
Personal Injury	3	1	2	2.00
Private Property	3	4	11	6.00
Hit and Run (Not Involving Pedestrian)	8	4	8	6.67
Total Accidents	45	28	45	39.33



Assigned Cases	1st Quarter '22	1st Quarter '23	1st Quarter '24	% Change From 2023		
Detective	40	31	86	▲177%		
School/Community Liason	14	26	26			
School/Comm. Liaison	Jan '24	Feb '24	March '24	YTD '23	YTD '24	% Change
School Presentations	0	1	1	4	2	▼50%
School Safety Drills	4	2	10	8	16	▲100%
Station Tours	0	0	2	3	2	▼33%
BTAM	3	2	4	33	9	▼73%
Other Community Activity	3	10	12	n/a	25	n/a



Support Services Division	1st Quarter '22	1st Quarter '23	1st Quarter '24	3 YR AVG	% Change from '23
# of Reports Requested (FOIA)	38	39	105	61	▲169%
Video/Audio Records Requested (FOIA)	0	0	20	7	▲2000%
Bikes Registered	0	2	2	1	
Purchase Permit Requests	2	2	22	9	▲1000%
Total Guns Registered	62	51	27	47	▼47%
Walk-in PBTS	1	2	8	4	▲300%
Background Checks	52	85	74	70	▼13%
Sex Offenders Registered/Verified	2	1	2	2	▲100%
Vehicle Impounds Processed	4	11	10	8	▼9%
Vehicles Auctioned	5	2	0	2	▼100%
PPO's/Warrants Processed	4	1	3	3	▲200%

1st Quarter 2024 Highlights

Detective Sergeant Lindner investigated a Home Invasion that occurred in the City of East Grand Rapids. The Kent County Prosecutor's Office authorized 2 charges on each of the three suspects. They received the following charges: 1 Count of Conspiracy to Commit Home Invasion – 2nd Degree and 1 Count of Attempted Home Invasion – 2nd Degree. This burglary crew broke into dozens of homes in Kent County and have several charges from other agencies as well.

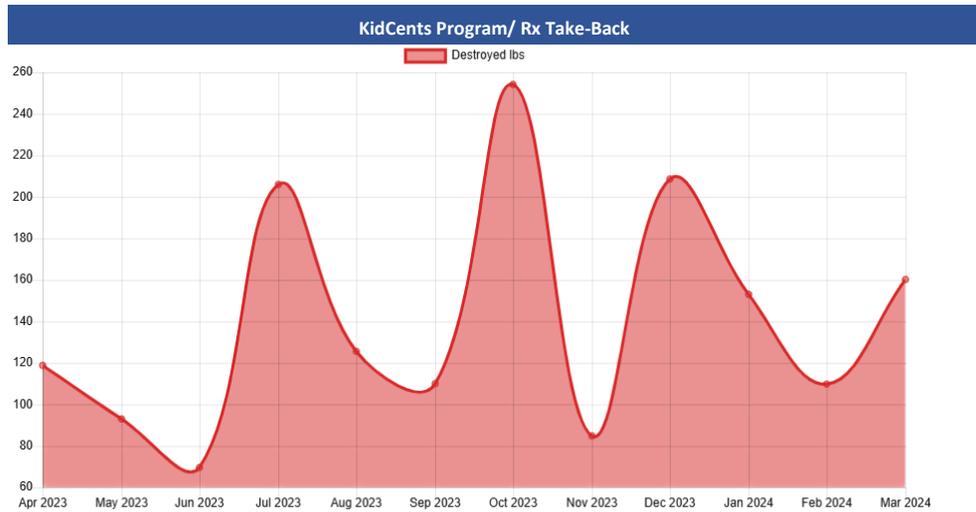
800 mhz radios were placed in all East Grand Rapids Schools, funded by ARPA. These radios provide a function to alert Kent County Dispatch in the event of a emergency and creates a direct line between schools and the police.



East Grand Rapids Department Of Public Safety Quarterly Statistics 1st Quarter Report 2024

Medical Activity	1st Quarter '22	1st Quarter '23	1st Quarter '24	3 YR AVG	% Change from '23
Medical Response/ Emergency	53	76	62	63.67	▼18%
Natural Death	0	2	1	1.00	▼50%
Overdose	0	1	0	0.33	▼100%
Suicides/ Attempts	2	3	3	2.67	
Mental Health	0	4	2	2.00	▼50%

Fire Activity	1st Quarter '22	1st Quarter '23	1st Quarter '24	3 YR AVG	% Change from '23
Single Family Dwelling	1	3	3	2.33	
Multi Family Dwelling	0	1	0	0.33	▼100%
Commercial/Other Building	0	0	3	1.00	▲300%
Vehicles	1	0	0	0.33	
Miscellaneous Outdoor	1	0	1	0.67	▲100%
Hazardous Conditions	15	9	19	14.33	▲111%
False or Unfounded Alarms	14	14	8	12.00	▼43%
Mutual Aid Given	1	2	0	1.00	▼200%
Mutual Aid Received	0	0	0	0.00	
Smoke/ Odor Investigation	6	3	0	3.00	▼300%
All Other Runs	2	1	4	2.33	▲300%



Property Room Current Statistics	
Evidence (cases)	530
Found Property (cases)	108
Forfeiture	8
Safekeeping	42
Impounded	3



Internal Affairs Report		Status
Abuse of Authority		
Improper Procedure	1 Policy Violation in February	Exonerated
Unprofessional Conduct		

-Public Safety members completed training in Salvage and Overhaul techniques. This training was focused on exposures during fire overhaul and how personnel work practices can contribute to unnecessary exposures. Identifying the toxic gases that are present in overhaul and what can be done to protect the personnel during overhaul in the form of better work practices.

-All command personnel also trained in the incident command for fire incidents. This training focused our shift supervisor to better manage their resources and better protect lives and properties on a fire scene.

-Aerial platform and pumping operational drills were conducted on the shift level to enhance operator skills when using both fire apparatus for rescue and fire suppression

East Grand Rapids Department Of Public Safety Quarterly Statistics
1st Quarter Report 2024

Traffic Stop Data Collection

DISCLAIMER:

The City of East Grand Rapids and the Department of Public Safety are committed to unbiased policing and the fair, impartial and equitable treatment of all people. Department policy strictly prohibits stopping or detaining any person based on race, ethnicity, traits, or lifestyles that may cause an inappropriate bias response or unjustifiable or unlawful discriminatory action. The Department will report quarterly raw numbers for: (1) vehicle stop categories; and (2) crash incidents without analysis. The reader is cautioned not to draw any definitive conclusions at this point. There are many factors that must be considered to develop a comprehensive understanding of what is occurring when it comes to vehicle stop activity. Research has clearly shown that associated data sets such as geographic location, reason for stop, whether a search occurred, and the result of the traffic stop need to be factored into the analysis. When it is determined that enough data is collected by several independent research firms/experts, the Department will develop an RFP for an independent research firm/expert to review and conduct advanced examination and analysis of our traffic stop data, including all relevant data sets. Once the study is complete, it will be shared publicly.

Table #1:

Traffic Crashes January 1, 2024 – March 31, 2024

Race	Driver YTD	%YTD*
American Indian/Alaska Native	1	2.2
Asian	1	2.2
Black/African American	4	8.7
White	40	87
Native Hawaiian/Other Pacific Island	0	0
Total	46	

Note: Based on the recommendation of Dr. Johnson, the totals for hit & run and unknown/unobserved individuals should not be included in the total count since the race cannot be determined. There are also some crash reports where the driver was contacted by phone and the race was not obtained.

Table #2:

Traffic Stops January 1, 2024 – March 31, 2024

Race	Driver YTD	%YTD*
American Indian/Alaska Native	0	0
Asian	8	1.7
Black/African American	124	26.9
White	320	69.4
Native Hawaiian/Other Pacific Islander	0	0
Unkown	9	2
Total	461	

Note: Traffic stops include any temporary detention of a driver of a vehicle by EGR Public Safety for a violation of the Michigan Motor Vehicle Code.

Table #3:

Traffic Crash / Traffic Stop Comparison January 1, 2024 – March 31, 2024

Race	Crashes % Total	Stops % Total
American Indian/Alaska Native	2.2	0
Asian	2.2	1.7
Black/African American	8.7	26.9
White	87	69.4
Native Hawaiian/Other Pacific Islander	0	0
Unkown	0	2

East Grand Rapids Department Of Public Safety Quarterly Statistics
1st Quarter Report 2024

Table #4:

Traffic Crashes January 1, 2022 – March 31, 2024

Race	Driver YTD	%YTD*
American Indian/Alaska Native	1	0.21
Asian	8	1.6
Black/African American	64	13.2
White	399	82.3
Native Hawaiian/Other Pacific Islande	1	0.21
Total	473	

Note: Based on the recommendation of Dr. Johnson, the totals for hit & run and unknown/unobserved individuals should not be included in the total count since the race cannot be determined. There are also some crash reports where the driver was contacted by phone and the race was not obtained.

Table #5:

Traffic Stops January 1, 2022 – March 31, 2024

Race	Driver YTD	%YTD*
American Indian/Alaska Native	0	0
Asian	32	2.3
Black/African American	417	30.3
White	898	65.2
Native Hawaiian/Other Pacific Islande	2	0.2
Unkown	28	2
Total	1377	

Note: Traffic stops include any temporary detention of a driver of a vehicle by EGR Public Safety for a violation of the Michigan Motor Vehicle Code.





CITY OF
EAST GRAND RAPIDS

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(616) 940-4817

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DOUG LAFAVE
DEPUTY CITY MANAGER

MEMORANDUM

TO: Honorable Mayor and City Commissioners
FROM: Doug La Fave, Deputy City Manager
DATE: May 13, 2024

RE: Safe Routes to School Program/Program Application Resolution

Action Requested: That the City Commission consider adopting a resolution to support a Safe Routes to School grant application to the Michigan Department of Transportation (MDOT) for pedestrian and bicycle infrastructure and non-infrastructure educational funding.

Background: Safe Routes to School (SRTS) is an international movement and a federal program to make it safe, convenient, and fun for children, including those with disabilities, to bicycle and walk to school. When routes are safe, walking or biking to and from school is an easy way to get the regular physical activity children need for good health. Safe Routes to School initiatives also help ease traffic jams and air pollution, unite neighborhoods, and contribute to students' readiness to learn in school. The program is administered by the Federal Highway Administration (FHWA) with funds distributed through the Michigan Department of Transportation in partnership with the Michigan Fitness Foundation to the local Act 51 Agency. City of East Grand Rapids (city) is the Act 51 Agency for infrastructure improvements and programming/educational associated funding to East Grand Rapids Public Schools (EGRPS).

The local SRTS team, that is required by MDOT, is comprised of city and school representatives that have associated operational, or infrastructure responsibilities related to pedestrian safety. This includes city engineering/public works staff, public safety officers, school crossing guards and school educators/administrative staff, MDOT representatives and consultants.

Eligible school facilities that account for federal funding with respect to the current SRTS program include East Grand Rapids High School and Middle Schools, and Wealthy, Lakeside, and Breton Downs Elementary schools. There are two categories of grant funding infrastructure related improvements and non-infrastructure funds for educational/safety programming and items like new bike racks. Eligible infrastructure expenses are permitted within 2 miles of school locations within associated jurisdictions. Funding is currently allocated at \$300,000 for each registered school location, which would total \$1,500,000 for eligible infrastructure projects. Currently grant funding covers all capital construction costs for improvements with the community local match in-kind staff time/costs and associated consulting services. Non-infrastructure funding that would be provided to EGRPS via the grant would potentially be funded at \$15,000 per school location, totaling \$75,000.

The SRTS program engagement consisted of parent and student surveys which focused on finding out what concerns or barriers exist pertaining to infrastructure/environment related to their experiences walking and biking to school locations. This past spring, EGRPS partnered with educators to have students complete surveys as well as to help encourage parents to participate as well. There was a total of 3,045 responses with 2,024 completed by students at school and 1,021 parent responses by household completed. Additionally walking audits were completed at the end of this past school year with crossing guard staff, Michigan Fitness Foundation, engineering consultants and city engineering/public works staff adjacent to school locations and areas noted of concern from community surveys.

The most common eligible projects that are funded by the SRTS program include pathways, sidewalks, signal enhancements, crosswalks, and signage. Replacement or maintenance of these types of existing infrastructure are typically not eligible for funding. Survey responses and feedback received from students and parents related to sidewalk defects, pavement markings, etc. that are not eligible expenses have been addressed by the Department of Public Works.

After reviewing survey responses and feedback provided by walking audits, eligible projects defined by the SRTS program were brought back to the local SRTS team for prioritization. The prioritized projects are noted in the attached priority map and include new trail facilities, pedestrian enhanced crossings, and ADA crosswalk ramp improvements. Engineering estimates for projects noted align with eligible grant funds.

It should be noted that additional work that the city has undertaken or has planned for other projects, including Rectangular Rapid Flashing Beacon (RRFB) pedestrian crossing enhancements, existing/planned sidewalk/bicycle facilities, traffic signal enhancements, pavement markings, and other new facilities were accounted for in the process to align with existing or planned grants or programmed funding.

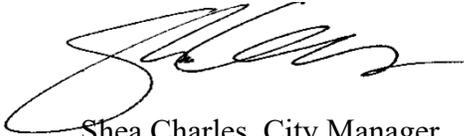
Eligible projects that are identified require notices be sent to residents in adjacent areas in coordination with a project application. Additional feedback will also be provided to MDOT for additional review.

The SRTS submittal to MDOT is June 19, 2024, with an anticipated project award determination at the end of November. If projects or some variations are approved, it would be anticipated that construction would take place during the 2025 construction season.

For additional information and resources pertaining to the SRTS, please visit the following links:

- History of SRTS: [History | SRTS \(saferoutesmichigan.org\)](https://saferoutesmichigan.org/history)
- SRTS Process and Funding Overview: [SRTS Process & Funding Overview | SRTS \(saferoutesmichigan.org\)](https://saferoutesmichigan.org/srts-process-funding)
- Michigan Fitness Foundation-SRTS: [Safe Routes to School - MFF \(michiganfitness.org\)](https://michiganfitness.org/srts)

REVIEWED & APPROVED FOR SUBMISSION:



Shea Charles, City Manager

May 8, 2024
2220663

Doug LaFave,
Deputy City Manager
City of East Grand Rapids
750 Lakeside Dr. SE
East Grand Rapids, MI 49506

Dear Board of Commissioners:

The following information is a brief write up of our SRTS Grant Process.

Part of the grant required Parent and Student input via computer-based surveys.
We Received 3,045 Total responses.
Parent Responses: 1,021 – completed by household.
Total Student Responses: 2,024 – completed by each student.

A Walking audit took place last spring to identify problem areas around the city. The team included public safety, city officials, crossing guards, and our grant coordinator.

Each school participating has the potential for \$300,000
For a total of \$1,500,000.00 in infrastructure funding.
Plus \$15,000 per school in non-infrastructure monies to be used for bike racks or other non-infrastructure projects at the schools.

Grant submission date is June 19th 2024 with a funding date of November 20th 2024. And project design and construction in 2025

Sincerely,
Prein&Newhof



Carlee Thompson, EIT

Safe Routes to School Program Resolution

WHEREAS: THE CITY OF EAST GRAND RAPIDS in conjunction with East Grand Rapids Public Schools (EGRPS) is submitting a Safe Routes to School grant; and,

WHEREAS: The City of East Grand Rapids acts as the agent in requesting the grant funds of \$300,000 per school that accommodates K-12 students for sidewalks and pathways, as prioritized; and,

WHEREAS: The City of East Grand Rapids commits to owning operating, funding and implementing the maintenance program over the design life of the facilities constructed with the safe routes to school funding and,

WHEREAS: The City of East Grand Rapids and EGRPS is dedicated to providing a safe and efficient road, bridge and non-motorized transportation network in and throughout East Grand Rapids; and,

WHEREAS: The City of East Grand Rapids attests to the existence of, and commits to, the funds necessary to carry out the project, including engineering for design and construction, permit fees, administration costs, and contingency costs.

NOW, THEREFORE, BE IT RESOLVED that the City of East Grand Rapids hereby publicly declares its support of the Safe Routes to School grant application in conjunction with EGRPS.

YEAS:

NAYS:

Adopted this _____ day of May, 2024.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of East Grand Rapids at a meeting held on May _____, 2024.

Dated: May _____, 2024

Lori Parmenter
City Clerk



CITY OF
EAST GRAND RAPIDS

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(616) 949-2110 www.eastgr.org

Lori Parmenter
City Clerk

MEMORANDUM

TO: Honorable Mayor and City Commissioners
FROM: Lori Parmenter, City Clerk
DATE: May 13, 2024

RE: Early Absent Voter Ballot Processing and Tabulation Board

Action Requested: That the City Commission consider adopting a resolution approving an Early Absent Voter Ballot Processing and Tabulation Board.

Background: In 2018, Michigan voters passed Proposal 3 allowing voters to request an absentee ballot without having a reason. The number of absentee voters increased with the change and in East Grand Rapids over fifty percent use this option. In 2022, State Legislatures passed Public Act 195 which allowed for partial pre-processing of the ballots. This allowed clerks to open the ballot envelopes and sort them. It was soon realized that this was not enough to be able to timely report the election results. State Legislatures then passed Public Act of 2023 which allows for the early processing and tabulation of absentee ballots. Ballots can be processed and tabulated up to eight days before election day.

Processing absentee ballots early will allow for reduced hours on election day for the Absent Voter Counting Board and allow for only one counting board for most elections. This will be used for August and evaluated for the November election which will be a much larger election. This resolution will cover all future elections.

REVIEWED & APPROVED FOR SUBMISSION:

Shea Charles, City Manager

RESOLUTION

**A RESOLUTION TO ESTABLISH AN EARLY ABSENT VOTER BALLOT
PROCESSING AND TABULATION BOARD**

At a regular meeting of the City Commission for the City of East Grand Rapids, Michigan, held at the City of East Grand Rapids City Hall, East Grand Rapids, Michigan, on the 20th day of May 2024.

PRESENT: .

ABSENT: .

The following Resolution was offered by _____ and supported by _____:

RESOLUTION

WHEREAS, MCL 168.662 provides the City Commission shall set the location of election polling places,

WHEREAS, PA 195 of 2022 instituted procedures for “pre-processing” absent voter ballots on the Sunday and/or Monday before an election, allowing local clerks to open ballot envelopes and sort ballots before sending them to the absent voter counting boards,

WHEREAS, PA 81 of 2023 removed these procedures from Michigan election law and replaced them with Early AV Ballot Processing which gives clerks the ability to both process and tabulate AV ballots before election day.

IT IS HEREBY RESOLVED, The East Grand Rapids City Commission approves the establishment of an Early Absent Voter Ballot Processing and Tabulation Board.

YEAS: .

NAYS: .

ABSTAIN: .

ABSENT: .

ADOPTED this 20th day of May 2024.

CITY OF EAST GRAND RAPIDS

BY: _____
Lori Parmenter, City Clerk

CERTIFICATION

I, Lori Parmenter, the duly appointed Clerk of the City of East Grand Rapids, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City of East Grand Rapids at a regular meeting held May 20, 2024, in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

CITY OF EAST GRAND RAPIDS

BY: _____
Lori Parmenter, City Clerk

PROCEEDINGS OF THE CITY COMMISSION
CITY OF EAST GRAND RAPIDS

Regular Meeting Held May 6, 2024

Mayor Favale called the meeting to order at 6:00 p.m. in the City Commission Chambers at the East Grand Rapids Community Center and led the audience in the Pledge of Allegiance.

Present: Commissioners Burdick, Groff-Blaszak, Hunter, Schwartz, Wessely and Mayor Favale.

Absent: None.

Also Present: City Manager Charles; Deputy City Manager La Fave; City Attorney Huff; Parks and Recreation Director Melville; Public Safety Captain Ric Buikema; City Clerk Parmenter.

2024-77. The agenda was approved as presented.

2024-78. Public comment:

Steve Williams, 1038 Wren Ave., thinks the City can do a better job with the wood burning ordinance as it only speaks to one source. Thinks the ordinance needs to be tightened up because the real issue is smoke.

Steve Kiesmierczak, 230 El Centro, thanked Public Safety for action on April 23rd relating to a neighbor that had been stuck in their basement for days.

Jeff O'Hara, 63rd District Court, spoke about treatment court and recovery court. The goal is to treat the disease, not punish the person.

David Stoffer, 1925 Lake Dr., would like neighbor complaints and the process on how neighbor complaints are handed tightened up.

2024-79. Mayor and City Commission comments, including committee liaison reports.

Commissioner Hunter reminded everyone that EGReen was holding the gas-powered leaf blower buy back this Saturday at the Public Works Complex. They will receive a \$100 voucher due to the East Grand Rapids Community Foundation approving a grant for this program.

City Manager Charles noted that yard waste continues, and road construction is in full force.

2024-80. Consider the Permit for Fireworks submitted by Pyrotechnico Fireworks, Inc. on behalf of East Grand Rapids Public Schools.

Parks and Recreation Director Melville reviewed the request.

Burdick-Wessely. To approve the Permit for Fireworks submitted by Pyrotechnico Fireworks, Inc. on behalf of East Grand Rapids Public Schools.

Commissioner Groff-Blaszak stated that she is hesitant to approve due to being respectful of other community members who may be sensitive to loud noises and wished they would have received the request sooner.

Commissioner Schwartz asked if they were as loud as regular fireworks. City Manager Charles noted that they are like large roman candles with no loud concussion like regular fireworks.

Yeas: Burdick, Hunter, Schwartz, Wessely and Favale – 5
Nays: Groff-Blaszak - 1

- 2024-81. Consider approval of a contract for fire hydrant sandblasting and painting services at \$138 per hydrant for 514 totaling \$70,932 with 10% contingency.

Deputy City Manager La Fave reviewed the request and noted that this was under the budgeted amount. He also noted that the hydrants would be fully contained during the sandblasting and painting process to protect air quality, animals and surrounding property.

- 2024-81-A. Groff-Blaszak-Schwartz. To approve a contract with National Public Works Coating for fire hydrant sandblasting and painting services at \$138 per hydrant for 514 fire hydrants safe routes to school totaling \$70,932 with 10% contingency.

Yeas: Burdick, Groff-Blaszak, Hunter, Schwartz, Wessely and Favale – 6
Nays: None.

- 2024-82. Consider discussing potential changes to the City’s parental leave policy.

City Manager Charles reviewed the request.

Commissioner Burdick wondered about “mutual aid” with other municipalities if someone is out for an extended period of time and if working from home was an option. City Manager Charles noted that some positions do not have the option to work from home and that each municipality has their own nuances that would make mutual aid difficult.

Commissioner Hunter wondered about accommodating someone coming back on a more part-time basis at first.

Commissioner Wessely wondered about looking at the amount of time off on a case-by-case basis. Finance Director Seath mentioned that doing such thing could lead to a HIPPA violation. City Manager Charles stated that we are a small organization and that could lend itself to violations.

Commissioner Schwartz stated that her employer allows for additional time if it is a “special” birth situation such as a c-section.

Commissioner Wessely likes the idea of tacking on additional time in the case of a special birth but said that we can keep it as is for now and see how it goes. He has concerns about having to dial it back at a later date if we raise the limits now.

Commissioner Groff-Blaszak asked if there could be room for a hybrid approach after eight weeks, reduced hours or a work from home option. She also mentioned partnering with the schools on a childcare at Woodcliff for the City and school employees.

Mayor Favale said she is hearing to keep it at eight weeks for now and look at other options employers offer.

Commissioner Schwartz asked if we could bring this back at a later date to review to see how it is working. City Manager Charles said that it could be brought back.

2024-83. Consider setting an additional budget work session date.

City Manager Charles reviewed the request.

Consensus to set an additional budget work session for June 3rd if needed.

2024-84. Consider approving a process to fill the current City Commission vacancy.

City Manager Charles reviewed the request and said that the position has to be filled by July 22nd.

2024-84-A. Wessely-Burdick. To approve the process to fill the current City Commission vacancy.

Yeas: Burdick, Groff-Blaszak, Hunter, Schwartz, Wessely and Favale – 6
Nays: None.

2024-85. Consider approving the revised resolution placing the street & sidewalk millage renewal on the August 6, 2024, ballot at 2.0 mills for a ten-year period.

City Manager Charles reviewed the request.

2024-85-A. Schwartz-Wessely. To approve the revised resolution placing the street & sidewalk millage renewal on the August 6, 2024, ballot at 2.0 mills for a ten-year period.

Yeas: Burdick, Groff-Blaszak, Hunter, Schwartz, Wessely and Favale – 6
Nays: None.

2024-86. Hunter-Schwartz. To approve the consent agenda as follows:

- 2024-86-A. Minutes of the regular meeting held April 23, 2024.
- 2024-86-B. Disbursement of funds: payroll disbursements of \$276,986.54; county and school disbursements of \$2,714.19, and total remaining disbursements of \$519,460.26.
- 2024-86-C. Minutes of the Planning Commission meeting held on March 17, 2024s.
- 2024-86-D. Minutes of the Parks and Recreation meeting held on March 25, 2024.
- 2024-86-E. Minutes of the Library Commission meeting held on January 22, 2024e.

Yeas: Burdick, Groff-Blaszak, Hunter, Schwartz, Wessely and Favale – 6
Nays: None.

2024-76 Consider holding a work session at the end of the regular meeting to review the Capital Improvement Plan (CIP) and the Water & Sewer Fund future rates.

City Manager Charles reviewed the Capital Improvement Plan and the Water & Sewer Fund.

Deputy City Manager La Fave reviewed how street projects are determined and gave an overview of the Cascade/Robinson Pathway project.

City Manager Charles said that there would be a work session set in the near future to the funding of the remaining park projects. Water and sewer rates will not have an increase this fiscal year, but we will want to consider looking at rates next year to continue replacement schedule of lead services lines.

Commissioner Wessely and Hunter feel a millage for this would be accepted by the residents.

The meeting adjourned at 7:36 p.m., subject to the call of the Mayor until May 20, 2024.

Lori A Parmenter, City Clerk

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-0380.00	ACCOMMODATION PURCHASES	61ST DISTRICT COURT	CASH BOND/A HAMMAD/24-1894	\$ 200.00	138049
101-000-0380.00	ACCOMMODATION PURCHASES	61ST DISTRICT COURT	CASH BOND/SKYE JOHNSON/24-1908	\$ 100.00	138076
		Total For Dept 000		\$ 300.00	
Dept 101 CITY COMMISSION					
101-101-9560.02	MI MUNICIPAL LEAGUE	MICHIGAN MUNICIPAL LEAGUE	MML MEMBERSHIP/ANNUAL	\$ 5,903.00	708126
		Total For Dept 101 CITY COMMISSION		\$ 5,903.00	
Dept 209 ASSESSOR					
101-209-8010.00	CONTRACTUAL SERVICES	KENT COUNTY TREASURER	FLY-OVER MAPS	\$ 105.23	138063
101-209-9560.00	DUES & SUBSCRIPTIONS	KENT COUNTY ASSN/ASSESSING O	KCAA MEMBERSHIP/ANNUAL	\$ 210.00	138062
		Total For Dept 209 ASSESSOR		\$ 315.23	
Dept 210 CITY ATTORNEY					
101-210-7080.00	CONTRACTUAL WAGES	VARNUM LLP	LEGAL SERVICES/ORD ENF	\$ 543.40	138073
101-210-7080.00	CONTRACTUAL WAGES	VARNUM LLP	LEGAL SERVICES/CITY CODE	\$ 496.00	138073
101-210-7080.00	CONTRACTUAL WAGES	VARNUM LLP	LEGAL SERVICES/GASLIGHT INV	\$ 570.40	138073
101-210-7080.00	CONTRACTUAL WAGES	VARNUM LLP	LEGAL SERVICES/469 GREENWOOD	\$ 372.00	138073
101-210-7080.00	CONTRACTUAL WAGES	VARNUM LLP	LEGAL SERVICES/MONTHLY	\$ 15,250.00	138073
		Total For Dept 210 CITY ATTORNEY		\$ 17,231.80	
Dept 260 FINANCE					
101-260-7410.00	POSTAGE	KENT COMMUNICATIONS INC	POSTAGE	\$ 70.22	138088
101-260-8010.00	CONTRACTUAL SERVICES	BS&A SOFTWARE	ANNUAL SYSTEM SVC/SUPPORT	\$ 5,127.00	138051
101-260-8010.00	CONTRACTUAL SERVICES	BS&A SOFTWARE	CREDIT FOR WEB PORTAL CANCEL	\$ (904.00)	138051
101-260-8010.00	CONTRACTUAL SERVICES	I3 BUSINESS SOLUTIONS LLC	IT MONITORING SVC	\$ 1,286.62	138061

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101-260-8010.00	COMCATE QTRLY/	COMCATE INC	COMCATE/4TH QTR	\$ 1,475.00	708134
101-260-9320.00	COMPUTER REPAIR	I3 BUSINESS SOLUTIONS LLC	IT SUPPORT	\$ 403.75	138085
101-260-9550.00	MISCELLANEOUS EXPENSE	KENT COUNTY TREASURER'S ASSO	KCTA MEETING/LUNCH	\$ 30.00	138064
		Total For Dept 260 FINANCE		\$ 7,488.59	
Dept 265 CITY BUILDINGS					
101-265-7400.00	OPERATING SUPPLIES	GRAINGER INC	HVAC ACTUATOR/RM 104	\$ 126.89	138083
101-265-7400.00	OPERATING SUPPLIES	GRAINGER INC	ACTUATOR/MAIN FLOOR LOBBY	\$ 228.58	138083
101-265-7400.00	OPERATING SUPPLIES	GLASDON, INC	BOLLARDS,RECYCLE/REFUSE CONTAINERS	\$ 1,735.10	708141
101-265-7400.06	OFFICE SUPPLIES	STAPLES	SUPPLIES/TOUCH A TRUCK/FIRST AID	\$ 58.20	708153
101-265-8010.02	UNIFORMS	MODEL COVERALL SERVICE INC	UNIFORM RENTAL/DPW	\$ 3.35	708145
101-265-8010.02	UNIFORMS	MODEL COVERALL SERVICE INC	UNIFORM RENTAL/DPW	\$ 34.95	708145
101-265-8010.02	UNIFORMS	MODEL COVERALL SERVICE INC	UNIFORM RENTAL/DPW	\$ 45.35	708145
101-265-8010.02	UNIFORMS	MODEL COVERALL SERVICE INC	UNIFORM RENTAL/DPW	\$ 45.35	708145
101-265-8010.04	ELEVATOR SRV MAINT AGREEME	ELEVATOR SERVICE	ELEVATOR PHONE REPAIR	\$ 396.00	138081
101-265-8010.33	WEALTHY POOL	PLEUNE SERVICE COMPANY INC	ACTUATOR/W POOL	\$ 1,524.80	708150
101-265-8010.35	GENERAL BUILDING/COM CENTI	GRAINGER INC	CC HVAC REPAIR	\$ 164.86	138083
101-265-8010.35	GENERAL BUILDING/COM CENTI	GRAINGER INC	RETURN CREDIT	\$ (164.86)	138083
101-265-8010.35	GENERAL BUILDING/COM CENTI	KERKSTRA SEPTIC TANK CLEANING	PS GREASE TRAP CLEANING	\$ 205.00	138090
101-265-8010.35	GENERAL BUILDING/COM CENTI	THE FLYING LOCKSMITHS - W MI	CONTROL BD REPLACEMENT	\$ 1,651.42	138099
101-265-8040.00	JANITORIAL SERVICE	JO CLEANING SERVICE	JANITORIAL SERVICES/APRIL 2024	\$ 11,788.44	138087
101-265-9210.00	GAS SERVICE	DTE ENERGY	GAS BILLING-3.22.24-4.19.24	\$ 3,017.42	708131
101-265-9220.00	ELECTRIC SERVICE	CONSUMERS ENERGY	ELECTRIC SERVICE-3.13.24-4.11.24	\$ 9,455.89	708121
101-265-9240.00	TELEPHONE SERVICE + CELL	COMCAST CABLE	FAX LINE/PS	\$ 90.81	138080
101-265-9240.00	TELEPHONE SERVICE + CELL	NEXVORTEX	MSIP PHONE SERVICE	\$ 583.98	708146
101-265-9700.00	CAPITAL EXPENDITURES	VANDER KODDE CONSTRUCTION C	PARTITION FOR JCP RESTROOM	\$ 4,993.00	138072
101-265-9700.00	CAPITAL EXPENDITURES	GRAINGER INC	PARK BATHRM UPGRADE	\$ 1,456.81	138083
101-265-9700.00	CAPITAL EXPENDITURES	SEELYE GROUP LTD	CIP FLOORING REPL	\$ 67,831.66	138097
101-265-9700.00	CAPITAL EXPENDITURES	VANDER KODDE CONSTRUCTION C	PARTITIONS FOR MANHATTAN BATHRM CIP	\$ 3,367.00	138101

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101-265-9700.00	CAPITAL EXPENDITURES	VANDER KODDE CONSTRUCTION C	PARTITIONS/REMINGTON BATHRM	\$ 4,465.00	138101
		Total For Dept 265 CITY BUILDINGS		\$ 113,105.00	
Dept 345 PUBLIC SAFETY					
101-345-7400.04	MEDICAL SUPPLIES	MCKESSON MEDICAL-SURGICAL G	EMS SUPPLIES	\$ 578.79	138065
101-345-7400.07	MISC. OPERATING	STATE OF MICHIGAN-MI STATE POL	SOR/WYBRECHT	\$ 30.00	138098
101-345-8010.00	CONTRACTUAL SERVICES	COMCAST CABLE	CABLE	\$ 85.28	138054
101-345-8010.00	CONTRACTUAL SERVICES	NATIONAL HOSE TESTG SPECIALTIE	LADDER TESTING	\$ 1,474.30	138066
101-345-8010.00	CONTRACTUAL SERVICES	ESO SOLUTIONS INC	FIRE/EMS REPORTING	\$ 2,118.41	708123
101-345-9571.00	INSERVICE TRAINING	KELLY KREINER	DRIVING INSTRUCTION	\$ 139.04	708124
101-345-9701.00	SMALL CAPITAL	NORTH AMERICAN RESCUE LLC	IND FIRST AID KITS	\$ 2,290.44	708148
		Total For Dept 345 PUBLIC SAFETY		\$ 6,716.26	
Dept 371 ZONING ADMINISTRATION					
101-371-8010.00	CONTRACTUAL SERVICES	PLB PLANNING GROUP LLC	PLANNING SERVICES	\$ 3,680.00	708149
		Total For Dept 371 ZONING ADMINISTRATION		\$ 3,680.00	
Dept 448 STREET LIGHTING					
101-448-9220.00	ELECTRIC SERVICE	CONSUMERS ENERGY	ELECTRIC SERVICE-3.13.24-4.11.24	\$ 121.39	708121
101-448-9300.00	REPAIRS & MAINTENANCE	GR ELECTRIC INC	STREET LIGHT REPAIR	\$ 127.50	708142
		Total For Dept 448 STREET LIGHTING		\$ 248.89	
Dept 485 GASLIGHT VILLAGE BUSINESS DISTRICT					
101-485-7400.00	OPERATING SUPPLIES	GLASDON, INC	BOLLARDS,RECYCLE/REFUSE CONTAINERS	\$ 396.00	708141
101-485-9210.00	GAS SERVICE	DTE ENERGY	GAS BILLING-3.22.24-4.19.24	\$ 2,509.87	708131
101-485-9220.00	ELECTRIC SERVICE	CONSUMERS ENERGY	ELECTRIC SERVICE-3.13.24-4.11.24	\$ 1,334.21	708121
		Total For Dept 485 GASLIGHT VILLAGE BUSINESS DISTRICT		\$ 4,240.08	

Dept 528 YARD WASTE COLLECTION/REFUSE/COMPOST

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101-528-8050.00	YARD WASTE DISPOSAL	CANNONSBURG WOOD PRODUCT:	YARD WASTE	\$ 450.00	138053
101-528-8050.00	YARD WASTE DISPOSAL	CANNONSBURG WOOD PRODUCT:	YARD WASTE	\$ 450.00	138053
101-528-8050.00	YARD WASTE DISPOSAL	CANNONSBURG WOOD PRODUCT:	YARD WASTE	\$ 450.00	138053
101-528-8050.00	YARD WASTE DISPOSAL	CANNONSBURG WOOD PRODUCT:	YARD WASTE	\$ 450.00	138053
101-528-8050.00	YARD WASTE DISPOSAL	CANNONSBURG WOOD PRODUCT:	YARD WASTE	\$ 450.00	138053
101-528-8050.00	YARD WASTE DISPOSAL	CANNONSBURG WOOD PRODUCT:	YARD WASTE	\$ 450.00	138053
		Total For Dept 528 YARD WASTE COLLECTION/REFUSE/COMPOST		\$ 2,700.00	
Dept 601 RECREATION REVENUE					
101-601-6110.00	RECREATION PROGRAMMING FE	JEANNE DEROSEAU	REFUND/PARKS CREDIT	\$ 100.00	138048
		Total For Dept 601 RECREATION REVENUE		\$ 100.00	
Dept 751 RECREATION					
101-751-7400.00	OPERATING SUPPLIES	INTEGRITY BUSINESS SOLUTIONS	OFFICE SUPPLIES	\$ 39.98	138086
101-751-8010.00	CONTRACTUAL SERVICES	ACCURATE EMPLOYMENT SCREENI	EMP BG SCREENS/APRIL FEES	\$ 120.59	708132
101-751-9700.00	CAPITAL EXPENDITURES	ETNA SUPPLY COMPANY	FRED BUNN TRAIL MATERIALS	\$ 864.80	138056
101-751-9700.00	CAPITAL EXPENDITURES	EGR PUBLIC SCHOOLS	HIGH SCHOOL POOL SCOREBOARD	\$ 76,965.00	708139
101-751-9701.00	SMALL CAPITAL	BUIST ELECTRIC	SCREEN REPLACEMENT/RM 102	\$ 5,105.00	138052
		Total For Dept 751 RECREATION		\$ 83,095.37	
Dept 756 POOL PROGRAMS					
101-756-7400.00	OPERATING SUPPLIES	PREIN & NEWHOF	WATER TESTING/WP	\$ 20.00	708127
101-756-9210.00	GAS SERVICE	DTE ENERGY	GAS BILLING-W POOL	\$ 825.65	708131
		Total For Dept 756 POOL PROGRAMS		\$ 845.65	
Dept 771 TREE MAINTENANCE AND REMOVAL					
101-771-8060.00	TREE TRIMMING & REMOVAL	H A IRISH TREE SERVICE	TREE REMOVAL/1301 WOODCLIFF	\$ 1,200.00	138059
101-771-8060.00	TREE TRIMMING & REMOVAL	H A IRISH TREE SERVICE	TREE REMOVAL/2337 BURCHARD	\$ 2,000.00	138084
		Total For Dept 771 TREE MAINTENANCE AND REMOVAL		\$ 3,200.00	

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Dept 775 SPECIAL EVENTS					
101-775-7400.00	OPERATING SUPPLIES	CASCADE RENTAL CENTER	SWEETHEART DANCE SUPPLIES	\$ 237.44	138079
		Total For Dept 775 SPECIAL EVENTS		\$ 237.44	
Dept 777 RECREATION PROGRAMMING					
101-777-8010.00	CONTRACTUAL SERVICES	AMPED REALITY	VR CLASS	\$ 170.00	708119
101-777-8010.00	CONTRACTUAL SERVICES	CULTIVATE	ART CLASSES	\$ 1,495.00	708136
101-777-8010.00	CONTRACTUAL SERVICES	ALEXANDRA DUNN	APRIL DOG OBEDIENCE CLASSES	\$ 1,020.00	708138
		Total For Dept 777 RECREATION PROGRAMMING		\$ 2,685.00	
Dept 778 GROUNDS MAINTENANCE					
101-778-7400.00	OPERATING SUPPLIES	ECO GREEN SUPPLY	TURF SUPPLIES	\$ 4,056.57	138055
101-778-7400.00	OPERATING SUPPLIES	ECO GREEN SUPPLY	TURF SUPPLIES	\$ 3,941.41	138055
101-778-7400.00	OPERATING SUPPLIES	SITEONE LANDSCAPE SUPPLY LLC	TURF SUPPLIES	\$ 1,912.87	138069
101-778-7400.00	OPERATING SUPPLIES	SITEONE LANDSCAPE SUPPLY LLC	TURF SUPPLIES	\$ 3,409.60	138069
101-778-7400.00	OPERATING SUPPLIES	SITEONE LANDSCAPE SUPPLY LLC	TURF SUPPLIES	\$ 151.54	138069
101-778-7400.00	OPERATING SUPPLIES	SITEONE LANDSCAPE SUPPLY LLC	TURF SUPPLIES	\$ 278.88	138069
101-778-7400.00	OPERATING SUPPLIES	US SPECIALTY COATINGS INC	FIELD MARKING PAINT	\$ 352.61	138071
101-778-7400.00	OPERATING SUPPLIES	MODEL COVERALL SERVICE INC	UNIFORM RENTAL/GROUNDS MAINT	\$ 11.30	708145
101-778-7400.00	OPERATING SUPPLIES	MODEL COVERALL SERVICE INC	UNIFORM RENTAL/GROUNDS MAINT	\$ 11.30	708145
101-778-7400.00	OPERATING SUPPLIES	MODEL COVERALL SERVICE INC	UNIFORM RENTAL/GROUNDS MAINT	\$ 11.30	708145
101-778-7400.00	OPERATING SUPPLIES	MODEL COVERALL SERVICE INC	UNIFORM RENTAL/GROUNDS MAINT	\$ 11.30	708145
101-778-8010.00	CONTRACTUAL SERVICES	PLUMMERS DISPOSAL	MP RESTROOMS	\$ 135.00	138094
101-778-8010.00	CONTRACTUAL SERVICES	PLUMMERS DISPOSAL	REMINGTON RESTROOMS	\$ 220.00	138094
101-778-8010.00	CONTRACTUAL SERVICES	PLUMMERS DISPOSAL	REMINGTON RESTROOM	\$ 220.00	138094
101-778-9300.00	REPAIRS & MAINTENANCE	CAMP & CRUISE INC	REPAIRS	\$ 60.00	138078
		Total For Dept 778 GROUNDS MAINTENANCE		\$ 14,783.68	

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Dept 779 RECREATION SPORTS					
101-779-7080.00	CONTRACTUAL WAGES	EDVIN R RODAS LOPEZ	SOCCER OFFICIAL	\$ 150.00	138068
101-779-7080.00	CONTRACTUAL WAGES	JUAN SEIDEL	SOCCER OFFICIAL	\$ 50.00	708128
		Total For Dept 779 RECREATION SPORTS		<u>\$ 200.00</u>	
Dept 781 MIDDLE SCHOOL SPORTS					
101-781-7400.00	OPERATING SUPPLIES	GR TRACK CLUB	TRACK CHAMPIONSHIPS 2024	\$ 275.00	138058
101-781-7400.00	OPERATING SUPPLIES	JAMES T HOGAN	MS LEAGUE FEES	\$ 300.00	138060
		Total For Dept 781 MIDDLE SCHOOL SPORTS		<u>\$ 575.00</u>	
Dept 783 AQUATIC CLUB (WAVES)					
101-783-9210.00	GAS SERVICE	DTE ENERGY	GAS BILLING-W POOL	\$ 321.08	708131
		Total For Dept 783 AQUATIC CLUB (WAVES)		<u>\$ 321.08</u>	
		Total For Fund 101 GENERAL FUND		<u><u>\$ 267,972.07</u></u>	
Fund 202 MAJOR STREET FUND					
Dept 463 ROUTINE MAINTENANCE					
202-463-7400.12	ASPHALT	RIETH-RILEY CONSTRUCTION CO II	ASPHALT/POTHOLE PATCHING	\$ 73.80	138067
202-463-7400.12	ASPHALT	RIETH-RILEY CONSTRUCTION CO II	ASPHALT/POTHOLE PATCHING	\$ 293.76	138067
202-463-7400.12	ASPHALT	RIETH-RILEY CONSTRUCTION CO II	ASPHALT/POTHOLE PATCHING	\$ 283.10	138067
202-463-7400.12	ASPHALT	RIETH-RILEY CONSTRUCTION CO II	ASPHALT/POTHOLE PATCHING	\$ 196.20	138096
202-463-7400.13	CEMENT	M&K CONSTRUCTION SUPPLY LLC	GRAVEL/SAND	\$ 362.31	138091
202-463-8010.02	UNIFORMS	MODEL COVERALL SERVICE INC	UNIFORM RENTAL/DPW	\$ 3.35	708145
202-463-8010.02	UNIFORMS	MODEL COVERALL SERVICE INC	UNIFORM RENTAL/DPW	\$ 34.95	708145
202-463-8010.02	UNIFORMS	MODEL COVERALL SERVICE INC	UNIFORM RENTAL/DPW	\$ 45.34	708145
202-463-8010.02	UNIFORMS	MODEL COVERALL SERVICE INC	UNIFORM RENTAL/DPW	\$ 45.35	708145
		Total For Dept 463 ROUTINE MAINTENANCE		<u>\$ 1,338.16</u>	

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Dept 474 TRAFFIC SERVICES					
202-474-7400.14	SIGNS, POSTS, BARRICADES	FASTSIGNS OF GRAND RAPIDS	SOCIAL DISTRICT SIGNS	\$ 1,488.46	138057
202-474-8010.12	GR, KENT CNTY, CONSUMERS, S	VERIZON WIRELESS	TRAFFIC SIGNAL WIRELESS	\$ 175.22	138102
		Total For Dept 474 TRAFFIC SERVICES		\$ 1,663.68	
		Total For Fund 202 MAJOR STREET FUND		\$ 3,001.84	
Fund 203 LOCAL STREET FUND					
Dept 447 CITY ENGINEERING					
203-447-8010.00	CONTRACTUAL SERVICES	PREIN & NEWHOF	INTERSECTION COORD/SIDEWALK PROJ	\$ 1,090.20	708151
		Total For Dept 447 CITY ENGINEERING		\$ 1,090.20	
Dept 451 STREET CONSTRUCTION					
203-451-9730.00	STREET CONSTRUCTION EXPENSE	MICHIGAN PAVING & MATERIALS CO	MILL/FILL #1 PYMT 2024	\$ 87,887.50	138092
203-451-9730.02	OTHER STREET EXPENDITURES	M&K CONSTRUCTION SUPPLY LLC	GRAVEL/SAND	\$ 362.31	138091
		Total For Dept 451 STREET CONSTRUCTION		\$ 88,249.81	
Dept 463 ROUTINE MAINTENANCE					
203-463-7400.12	ASPHALT	RIETH-RILEY CONSTRUCTION CO II	ASPHALT/POTHOLE PATCHING	\$ 73.80	138067
203-463-7400.12	ASPHALT	RIETH-RILEY CONSTRUCTION CO II	ASPHALT/POTHOLE PATCHING	\$ 293.76	138067
203-463-7400.12	ASPHALT	RIETH-RILEY CONSTRUCTION CO II	ASPHALT/POTHOLE PATCHING	\$ 283.10	138067
203-463-7400.12	ASPHALT	RIETH-RILEY CONSTRUCTION CO II	ASPHALT/POTHOLE PATCHING	\$ 196.20	138096
203-463-7400.30	ASPHALT OVERLAY, MASTIC & CF	M&K CONSTRUCTION SUPPLY LLC	SAND/GRAVEL/SPOILS	\$ 534.43	138091
203-463-7400.30	ASPHALT OVERLAY, MASTIC & CF	M&K CONSTRUCTION SUPPLY LLC	GRAVEL/SAND	\$ 362.31	138091
203-463-8010.00	CONTRACTUAL SERVICES	AJZ CONCRETE LLC	SIDEWALK REPAIRS	\$ 4,960.00	138077
203-463-8010.00	CONTRACTUAL SERVICES	AJZ CONCRETE LLC	WATER SVC LSL REPL	\$ 1,500.00	138077
203-463-8010.00	CONTRACTUAL SERVICES	AJZ CONCRETE LLC	MISC SIDEWALK REPAIRS	\$ 4,920.00	138077
203-463-8010.00	CONTRACTUAL SERVICES	KENT COUNTY REGISTER OF DEEDS	LICENSING	\$ 30.00	138089
203-463-8010.00	CONTRACTUAL SERVICES	PREIN & NEWHOF	SIDEWALK PATH PROJ/ROBINSON/CASCADE	\$ 8,502.80	708151

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203-463-8010.02	UNIFORMS	MODEL COVERALL SERVICE INC	UNIFORM RENTAL/DPW	\$ 3.35	708145
203-463-8010.02	UNIFORMS	MODEL COVERALL SERVICE INC	UNIFORM RENTAL/DPW	\$ 34.95	708145
203-463-8010.02	UNIFORMS	MODEL COVERALL SERVICE INC	UNIFORM RENTAL/DPW	\$ 45.35	708145
203-463-8010.02	UNIFORMS	MODEL COVERALL SERVICE INC	UNIFORM RENTAL/DPW	\$ 45.35	708145
		Total For Dept 463 ROUTINE MAINTENANCE		\$ 21,785.40	
Dept 474 TRAFFIC SERVICES					
203-474-7400.14	SIGNS, POSTS, BARRICADES	FASTSIGNS OF GRAND RAPIDS	SOCIAL DISTRICT SIGNS	\$ 1,488.47	138057
		Total For Dept 474 TRAFFIC SERVICES		\$ 1,488.47	
Total For Fund 203 LOCAL STREET FUND				\$ 112,613.88	
Fund 204 MUNICIPAL STREET FUND					
Dept 444 SIDEWALKS					
204-444-9350.02	NEW SIDEWALKS EXP	PREIN & NEWHOF	SIDEWALK PATH PROJ/ROBINSON/CASCADE	\$ 24,500.00	708151
		Total For Dept 444 SIDEWALKS		\$ 24,500.00	
Dept 445 STORM SEWER					
204-445-9700.00	CAPITAL EXPENDITURES	MICHIGAN PAVING & MATERIALS C	MILL/FILL #1 PYMT 2024	\$ 174,704.00	138092
		Total For Dept 445 STORM SEWER		\$ 174,704.00	
Total For Fund 204 MUNICIPAL STREET FUND				\$ 199,204.00	
Fund 308 PARKS MILLAGE DEBT SERVICE					
Dept 905 DEBT SERVICE					
308-905-9930.00	PAYING AGENT FEES	US BANK	AGENT FEE/PARKS MILL.	\$ 500.00	138100
		Total For Dept 905 DEBT SERVICE		\$ 500.00	
Total For Fund 308 PARKS MILLAGE DEBT SERVICE				\$ 500.00	

**City of East Grand Rapids
 Agenda of the City Commission
 Voucher Run Summary May 20, 2024
 CHECKS #138048-138102 ACH #708119-708155**

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 372 MUNICIPAL COMPLEX DEBT SERVICE					
Dept 905 DEBT SERVICE					
372-905-9930.00	PAYING AGENT FEES	US BANK	AGENT FEE COMPLEX MILL.	\$ 500.00	138100
		Total For Dept 905 DEBT SERVICE		\$ 500.00	
		Total For Fund 372 MUNICIPAL COMPLEX DEBT SERVICE		\$ 500.00	
 Fund 592 WATER & SEWER FUND					
Dept 000					
592-000-0180.00	Water, Residential	POWELL, ANDREW	UB refund for account: CAMD-000835-0000-	\$ 7.15	138074
592-000-0180.00	Water, Residential	GOSTINE, MARK	UB refund for account: LAKE-002815-0000-	\$ 61.27	138075
		Total For Dept 000		\$ 68.42	
 Dept 542 MAINS AND HYDRANTS					
592-542-7400.18	WATER MAIN MTRL AND ACCES	ETNA SUPPLY COMPANY	WATER PARTS	\$ 4,920.00	138056
592-542-7400.19	SAND	M&K CONSTRUCTION SUPPLY LLC	SAND FOR MAINS	\$ 20.00	138091
592-542-7400.20	GRAVEL	M&K CONSTRUCTION SUPPLY LLC	SAND/GRAVEL/SPOILS	\$ 667.52	138091
592-542-7400.22	SPOILS	M&K CONSTRUCTION SUPPLY LLC	SAND/GRAVEL/SPOILS	\$ 2,088.44	138091
592-542-7400.23	STAKING, SAMPLES, SMALL EQUI	PRINTING PRODUCTIONS INK	WATER NOTICE CARDS	\$ 89.62	138095
592-542-7400.23	STAKING, SAMPLES, SMALL EQUI	PREIN & NEWHOF	WATER SAMPLES	\$ 560.00	708151
592-542-8010.00	CONTRACTUAL SERVICES	PREIN & NEWHOF	WATER RELIABILITY STUDY	\$ 7,139.00	708151
592-542-8010.02	UNIFORMS	MODEL COVERALL SERVICE INC	UNIFORM RENTAL/DPW	\$ 3.35	708145
592-542-8010.02	UNIFORMS	MODEL COVERALL SERVICE INC	UNIFORM RENTAL/DPW	\$ 34.95	708145
592-542-8010.02	UNIFORMS	MODEL COVERALL SERVICE INC	UNIFORM RENTAL/DPW	\$ 45.35	708145
592-542-8010.02	UNIFORMS	MODEL COVERALL SERVICE INC	UNIFORM RENTAL/DPW	\$ 45.35	708145
592-542-9570.00	PROFESSIONAL DEVELOPMENT	DARREN M DANNAH	WATER 5-3 CLASS/MILEAGE	\$ 13.40	708122
592-542-9570.00	PROFESSIONAL DEVELOPMENT	TIMOTHY CRAPSER	WATER EXAM/MILEAGE	\$ 68.34	708135
592-542-9570.00	PROFESSIONAL DEVELOPMENT	DARREN M DANNAH	WATER EXAM/MILEAGE	\$ 80.40	708137

City of East Grand Rapids
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
592-542-9570.00	PROFESSIONAL DEVELOPMENT	DANIEL NORDHOF	WATER EXAM/MILEAGE	\$ 51.59	708147
592-542-9700.00	CAPITAL EXPENDITURES	M&K CONSTRUCTION SUPPLY LLC	SAND FOR MAINS	\$ 2,529.83	138091
592-542-9700.00	CAPITAL EXPENDITURES	M&K CONSTRUCTION SUPPLY LLC	GRAVEL/SAND	\$ 1,086.94	138091
		Total For Dept 542 MAINS AND HYDRANTS		\$ 19,444.08	
Dept 545 METER READING AND COLLECTING					
592-545-8010.00	CONTRACTUAL SERVICES	HALVERSON ENGINEERING LLC	WATER METER READS/MONTHLY	\$ 5,058.30	708143
		Total For Dept 545 METER READING AND COLLECTING		\$ 5,058.30	
Dept 550 SEWER EXPENDITURES					
592-550-7400.19	SAND	M&K CONSTRUCTION SUPPLY LLC	SAND FOR MAINS	\$ 520.00	138091
592-550-8010.02	UNIFORMS	MODEL COVERALL SERVICE INC	UNIFORM RENTAL/DPW	\$ 3.34	708145
592-550-8010.02	UNIFORMS	MODEL COVERALL SERVICE INC	UNIFORM RENTAL/DPW	\$ 34.94	708145
592-550-8010.02	UNIFORMS	MODEL COVERALL SERVICE INC	UNIFORM RENTAL/DPW	\$ 45.35	708145
592-550-8010.02	UNIFORMS	MODEL COVERALL SERVICE INC	UNIFORM RENTAL/DPW	\$ 45.34	708145
592-550-9210.00	GAS SERVICE	DTE ENERGY	GAS BILLING-3.22.24-4.19.24	\$ 65.75	708131
592-550-9220.00	ELECTRIC SERVICE	CONSUMERS ENERGY	ELECTRIC SERVICE-3.13.24-4.11.24	\$ 1,629.72	708121
		Total For Dept 550 SEWER EXPENDITURES		\$ 2,344.44	
		Total For Fund 592 WATER & SEWER FUND		\$ 26,915.24	
Fund 677 HEALTH CARE FUND					
Dept 852 HEALTH CARE ADMINISTRATION					
677-852-8310.00	LIFE AND AD&D INS. PREMIUM	MADISON NATIONAL LIFE INS CO IN LTD & LIFE INS PREMIUMS-MAY		\$ 1,928.91	708125
677-852-8370.00	LTD INSURANCE PREMIUMS	MADISON NATIONAL LIFE INS CO IN LTD & LIFE INS PREMIUMS-MAY		\$ 1,463.40	708125
		Total For Dept 852 HEALTH CARE ADMINISTRATION		\$ 3,392.31	
		Total For Fund 677 HEALTH CARE FUND		\$ 3,392.31	

City of East Grand Rapids
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CHECKS #138048-138102 ACH #708119-708155

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 692 MOTOR EQUIPMENT REVOLVING FUND					
Dept 570 MOTOR EQUIPMENT EXPENDITURES					
692-570-7540.00	OP. SUP - PARTS	FORKLIFTS OF MICHIGAN INC	#122 SEAL FOR FORKLIFT	\$ 296.27	138082
692-570-7540.00	OP. SUP - PARTS	NAPA AUTO PARTS	AIR FILTER	\$ 80.40	138093
692-570-7540.00	OP. SUP - PARTS	NAPA AUTO PARTS	#203 BRAKES/ROTORS	\$ 299.86	138093
692-570-7540.00	OP. SUP - PARTS	NAPA AUTO PARTS	AIR FILTER STOCK	\$ 302.64	138093
692-570-7540.00	OP. SUP - PARTS	MACQUEEN	#157 DOOR SEAL	\$ 60.82	708144
692-570-7560.00	OP. SUP - SM. TOOLS	SNAP-ON INDUSTRIAL	MECH TOOLS	\$ 370.06	138070
692-570-7590.00	OP. SUP - GARAGE	BEAVER RESEARCH COMPANY	DEGREASER	\$ 1,012.25	708120
692-570-7590.00	OP. SUP - GARAGE	NAPA AUTO PARTS	GARAGE SUPPLIES	\$ 34.05	138093
692-570-7590.00	OP. SUP - GARAGE	NAPA AUTO PARTS	SHOP SUPPLIES	\$ 36.47	138093
692-570-7590.00	OP. SUP - GARAGE	NAPA AUTO PARTS	GARAGE SUPPLIES	\$ 84.08	138093
692-570-7590.00	OP. SUP - GARAGE	NAPA AUTO PARTS	SHOP SUPPLIES	\$ 143.88	138093
692-570-7590.00	OP. SUP - GARAGE	NAPA AUTO PARTS	SHOP SUPPLIES	\$ 71.88	138093
692-570-7590.00	OP. SUP - GARAGE	NAPA AUTO PARTS	SHOP SUPPLIES	\$ 149.50	138093
692-570-7590.00	OP. SUP - GARAGE	NAPA AUTO PARTS	SHOP SUPPLIES	\$ 180.72	138093
692-570-7620.00	OP. SUP - UL GAS	VAN MANEN PETROLEUM GROUP	FUEL/CITY VEHICLES	\$ 1,365.55	708129
692-570-7620.00	OP. SUP - UL GAS	FLYERS ENERGY LLC	FUEL PURCHASE/PS	\$ 210.39	708140
692-570-7620.00	OP. SUP - UL GAS	VAN MANEN PETROLEUM GROUP	FUEL/CITY VEHICLES	\$ 1,272.09	708154
692-570-7630.00	OP. SUP - DIESEL FUEL	VAN MANEN PETROLEUM GROUP	FUEL/CITY VEHICLES	\$ 952.94	708129
692-570-7630.00	OP. SUP - DIESEL FUEL	VAN MANEN PETROLEUM GROUP	FUEL/CITY VEHICLES	\$ 770.00	708154
692-570-8010.00	CONTRACTUAL SERVICES	SMART PLANET SOFTWARE LLC	SNOW PATHS/MONTHLY	\$ 245.00	708152
692-570-8010.00	CONTRACTUAL SERVICES	SMART PLANET SOFTWARE LLC	CREDIT FOR DUP PYMT	\$ (105.00)	708152
692-570-8010.00	CONTRACTUAL SERVICES	VERIZON CONNECT	GPS UNITS/ACCT#100000161949	\$ 259.70	708155
692-570-9300.00	REPAIRS & MAINTENANCE	BERGER CHEVROLET	#116 RESET SHIFT ADAPTORS	\$ 149.95	708133
		Total For Dept 570 MOTOR EQUIPMENT EXPENDITURES		\$ 8,243.50	
		Total For Fund 692 MOTOR EQUIPMENT REVOLVING FUND		\$ 8,243.50	

City of East Grand Rapids
Agenda of the City Commission
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CHECKS #138048-138102 ACH #708119-708155

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 731 RETIREMENT SYSTEM FUND					
Dept 560 GENERAL ADMINISTRATION					
731-560-8010.00	CONTRACTUAL SERVICES	WATKINS ROSS & CO	PENSION ADMIN FEES/DEC-MAR	\$ 2,258.00	708130
		Total For Dept 560 GENERAL ADMINISTRATION		\$ 2,258.00	
		Total For Fund 731 RETIREMENT SYSTEM FUND		<u>\$ 2,258.00</u>	
Fund Totals:					
			Fund 101 GENERAL FUND	\$ 267,972.07	
			Fund 202 MAJOR STREET FUND	\$ 3,001.84	
			Fund 203 LOCAL STREET FUND	\$ 112,613.88	
			Fund 204 MUNICIPAL STREET FUND	\$ 199,204.00	
			Fund 308 PARKS MILLAGE DEBT SERVICE	\$ 500.00	
			Fund 372 MUNICIPAL COMPLEX DEBT SERVICE	\$ 500.00	
			Fund 592 WATER & SEWER FUND	\$ 26,915.24	
			Fund 677 HEALTH CARE FUND	\$ 3,392.31	
			Fund 692 MOTOR EQUIPMENT REVOLVING FUNI	\$ 8,243.50	
			Fund 731 RETIREMENT SYSTEM FUND	\$ 2,258.00	
			Total For All Funds:	<u>\$ 624,600.84</u>	

City of East Grand Rapids
Agenda of the City Commission
Voucher Run Summary May 20, 2024
CHECKS #138048-138102 ACH #708119-708155

Finance Cmte Date	Commission Member	Voucher Total	Approval Signatures:		
5/20/2024	Laura Schwartz	\$624,600.84			
	Brad Hunter				
Alternate:					
Alternate:					



CITY OF
EAST GRAND RAPIDS

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750 LAKESIDE DRIVE SE • EAST GRAND RAPIDS, MICHIGAN 49506
(616) 949-2110 www.eastgr.org

GARY VELDHOF
IT SPECIALIST

MEMORANDUM

TO: Honorable Mayor and City Commission
FROM: Gary Veldhof, IT Specialist
DATE: May 14, 2024
RE: Annual Desktop PC Replacements

Action Requested: That the City Commission approve the purchase of 11 desktop PCs from Southern Computer Warehouse (SCW) in the amount of \$10,489.93 (\$953.63 x 11).

Background: Included in the 2023-2024 budget is \$12,100 (\$1,100 x 11) for the purchase of eleven (11) replacement computers. The PCs will be used by employees in all City departments.

Included is a summary of the quotations received with the pricing contract used if applicable. The pricing from SCW was not based on a contract but came in lower than the contracts available to the City, including MI-DEAL, National IPA and REMC. All units quoted are specified with the same major components: Intel i5-13500T processors, 16GB of memory and 256GB M.2 2230 SSD hard drives. They also include Windows 11 Pro and a 3-year warranty.

The City has purchased from SCW in the past with no issues. Hardware from Dell Technologies has also been previously purchased with no major issues.

REVIEWED & APPROVED FOR SUBMISSION:

Shea Charles
City Manager



Southern Computer Warehouse

1395 S. Marietta Parkway
 Building 300
 Marietta, Georgia 30067
 United States
<http://www.scw.com>
 (P) 877-GOTOSCW
 (F) 770.579.8937

Quote (Open)	
Date	May 13, 2024 01:19 PM EDT
Modified Date	May 13, 2024 01:42 PM EDT
Quote #	1825525 - rev 1 of 1
Description	Dell Optiplex
SalesRep	Robinson, Ceara (P) 877-GOTOSCW ext. 214
Customer Contact	Veldhof, Gary (P) 616-949-2110 gveldhof@eastgr.org

Customer
 City of East Grand Rapids
 MI (A19211)
 Veldhof, Gary
 750 Lakeside Dr SE
 E Grand Rapids, MI 49506
 United States
 (P) 616-949-2110

Bill To
 City of East Grand Rapids MI
 Payable, Accounts
 750 Lakeside Dr SE
 E Grand Rapids, MI 49506
 United States
 (P) 616-949-2110
 (F) 616-940-4884

Ship To
 City of East Grand Rapids MI
 REF#, Attn
 750 Lakeside Dr SE
 E Grand Rapids, MI 49506
 United States
 (P) 616-949-2110
 (F) 616-940-4884

Customer PO:	Terms: Undefined	Ship Via: GROUND
Special Instructions:		Carrier Account #:

#	Image Description	Part #	Tax Qty	Unit Price	Total
1	Dell - Dell OptiPlex 7010 Plus Micro - Core i5 13500T / 1.6 GHz - vPro Enterprise - RAM 16 GB - SSD 256 GB - NVMe, Class 35 - UHD Graphics 770 - GigE, 802.11ax (Wi-Fi 6E) - WLAN: Bluetooth, 802.11a/b/g/n/ac/ax (Wi-Fi 6E) - Win 11 Pro - monitor: none - BTS - with 3 Years Hardware S Note: Currently in stock.	5RW71	Yes 11	\$953.63	\$10,489.93

Pricing good until 5/28/24 or while supplies last.

Contract
Open Market - Open Market

Thanks for the opportunity to provide this quote for you!

Subtotal: \$10,489.93
 Tax (.0000%): \$0.00
 Shipping: \$0.00
Total: \$10,489.93

Quote valid for 30 days unless formal bid provides different term. Promotional pricing is valid only during term of promotion and while supplies last. All returns must be authorized and clearly marked with a valid RMA number. RMA's are subject to restock fees when applicable.

These prices may not include applicable taxes, insurance, shipping, delivery, setup fees, or any cables or cabling services or material unless specifically listed above. Please note that expedited shipping charges are estimated, and could decrease or increase when invoiced. All prices are subject to change without notice. Supply subject to availability.



City of East Grand Rapids

PC Replacement Quotation Summary

2023-24

Qty	Model	Processor	Memory	HD	Price	Total	Vendor	Contract
11	Dell OptiPlex 7010 Plus	Intel i5 13500T vPro	16GB	256GB SSD M.2 2230	\$953.63	\$10,489.93	SCW	
=	=	=	=	=	\$969.40	\$10,663.40	CDWG - MiDEAL	MiDEAL
=	=	=	=	=	\$980.39	\$10,784.29	Dell - MHEC	MHEC
=	HP Elite 800 G9	=	=	=	\$1,033.79	\$11,371.69	SCW	
=	=	=	=	=	\$1,067.02	\$11,737.22	CDWG - MiDEAL	MiDEAL

City of East Grand Rapids 2024-2025 Budget Review May 20, 2024



1



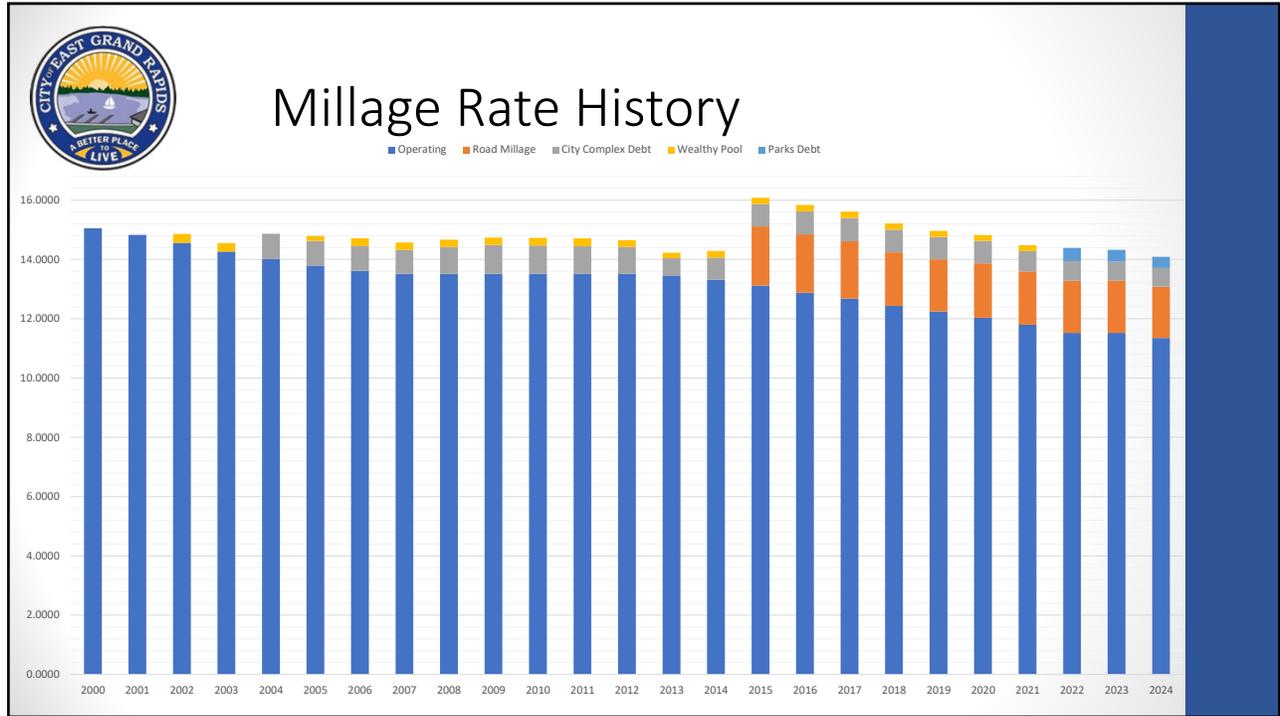
2024-2025 Budget Highlights

- Total budget for all funds \$37.8 million
- Proposed Millage Rates

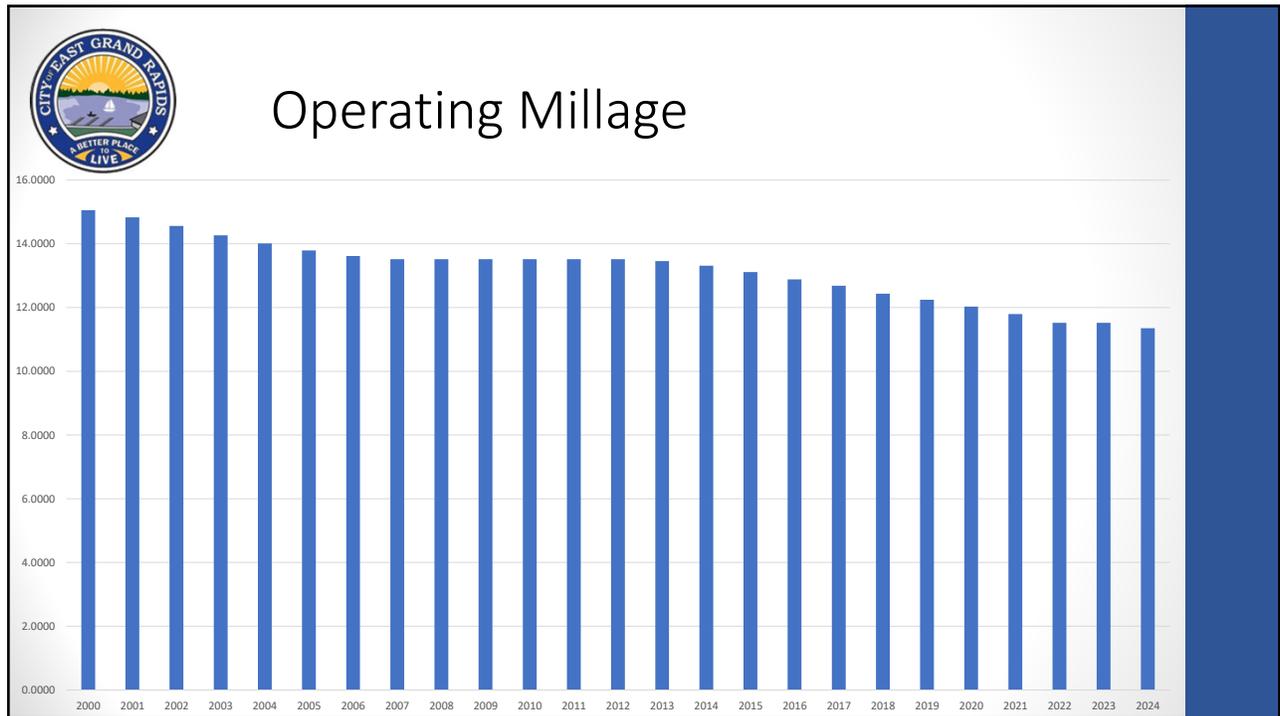
Millage	Proposed Levy
City Operating	11.3508
Streets & Sidewalks	1.7307
City Hall/Community Center Debt	0.6309
Parks Improvement Debt	0.3748
Total	14.0872

- The total 2023-2024 City millage rates were 14.3272. Reductions are due Headlee rollbacks (operating & street) and increase in taxable value lowering debt millages.

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2023-2024 All Fund Revenues

FUND	2022-2023 ACTIVITY	2023-2024 ORIGINAL BUDGET	2023-2024 AMENDED BUDGET	2024-2025 CM RECOMMENDED BUDGET
REVENUE				
GENERAL FUND	13,722,890	13,716,490	14,106,020	14,484,560
MAJOR STREET FUND	1,561,850	1,441,500	1,441,500	1,075,420
LOCAL STREET FUND	1,848,140	2,442,700	2,442,700	2,473,700
MUNICIPAL STREET FUND	2,017,860	2,094,000	2,094,000	2,185,900
DRUG LAW ENFORCEMENT FUND	580	0	0	0
FED-AMERICAN RESCUE PLAN ACT	607,060	20,000	20,000	0
PARKS MILLAGE DEBT SERVICE	371,830	365,950	365,950	364,200
MUNICIPAL COMPLEX DEBT SERVICE	564,650	583,950	583,950	612,700
PARKS CAPITAL PROJECT FUND	589,560	80,000	1,138,580	455,000
WATER & SEWER FUND	4,784,100	5,169,870	5,169,870	5,369,870
HEALTH CARE FUND	1,488,780	1,504,000	1,504,000	1,508,000
MOTOR EQUIPMENT REVOLVING FUND	911,360	957,200	957,200	921,000
RETIREMENT SYSTEM FUND	2,116,110	1,906,000	4,268,040	1,707,000
OTHER POSTEMPLOYMENT BENEFITS TRUST FUND	224,060	295,000	295,000	295,000
SPECIAL ASSESSMENT FUND	20,420	10,500	10,500	11,000
TOTAL REVENUE ALL FUNDS	30,829,250	30,587,160	34,397,310	31,463,350

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2023-2024 All Fund Expenses

FUND	2022-2023 ACTIVITY	2023-2024 ORIGINAL BUDGET	2023-2024 AMENDED BUDGET	2024-2025 CM RECOMMENDED BUDGET
EXPENDITURES				
GENERAL FUND	12,774,330	13,897,100	14,907,080	15,008,060
MAJOR STREET FUND	1,465,950	1,441,500	1,441,500	1,638,150
LOCAL STREET FUND	1,898,660	2,442,700	2,521,700	2,770,000
MUNICIPAL STREET FUND	2,109,320	2,586,190	2,586,190	2,398,390
DRUG LAW ENFORCEMENT FUND	0	0	0	0
FED-AMERICAN RESCUE PLAN ACT	577,450	0	0	180,000
PARKS MILLAGE DEBT SERVICE	367,240	363,750	363,750	362,950
MUNICIPAL COMPLEX DEBT SERVICE	570,450	583,250	583,250	610,650
PARKS CAPITAL PROJECT FUND	1,370,230	2,585,000	3,423,000	3,606,500
WATER & SEWER FUND	4,479,900	5,737,480	5,737,480	6,211,060
HEALTH CARE FUND	1,456,970	1,504,000	1,504,000	1,617,000
MOTOR EQUIPMENT REVOLVING FUND	816,390	1,112,400	117,790	1,398,350
RETIREMENT SYSTEM FUND	1,741,880	1,821,000	1,826,000	1,730,000
OTHER POSTEMPLOYMENT BENEFITS TRUST FUND	304,970	252,000	252,000	297,000
SPECIAL ASSESSMENT FUND	21,830	10,500	10,500	11,000
TOTAL EXPENDITURES ALL FUNDS	29,955,570	34,336,870	35,274,240	37,839,110

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American Rescue Plan Act Funds

Total ARPA payment	1,256,440.72	
Total Interest earned	73,077.84	
COVID 19 one-time employee payments	35,520	Expensed
Community Center & PS roofs	241,927	Expensed
Playgrounds	300,000	Expensed
Electric vehicles	223,500	Committed
Lead Service Line Replacement (FY 23-24)	250,000	Committed
Lead Service Line Replacement (FY 24-25)	191,071.56	Committed
Pool scoreboard	87,500	Committed
Total Committed/Spent	1,329,518	

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Impact of Proposal A

- Taxable Value increases by CPI or 5%, whichever is less
 - 2023 CPI – 5.1%
- Uncapped values are treated as growth on existing property resulting in millage roll backs.
- Operating and Street Millages both being rolled back due to property uncapping.

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2024-2025 Proposed General Fund Budget

- Proposed Budget uses \$523,500 of General Fund's Fund Balance leaving balance of \$5.3 million.
 - Target Fund Balance is 25% of operating expenses - \$3.75 million
- Property Tax Revenues have grown by 6.1%
- Proposed Budget continues City's efforts to address deferred capital needs.

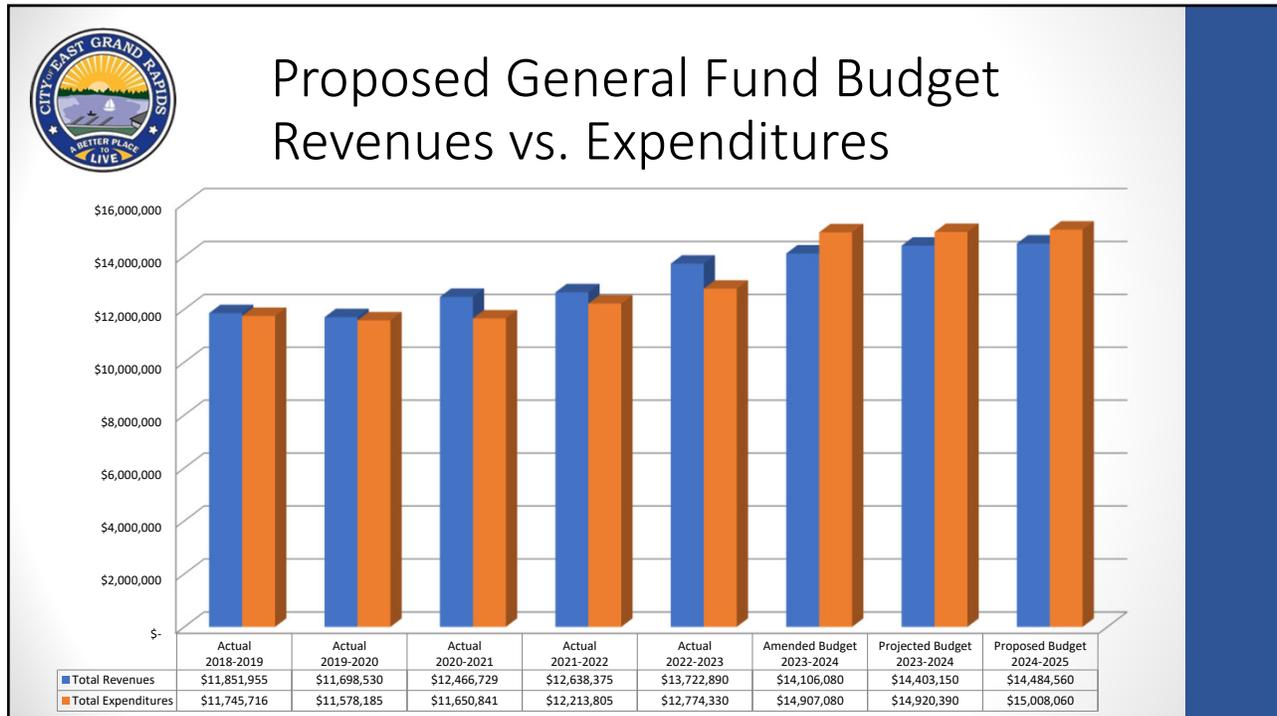
9



General Fund Budget

Project	Cost
Computer Replacements	21,500
Turn Out Gear	17,600
Airboat Replacement	100,000
Community Center Carpet Replacement	10,000
Furniture Chair Seat replacement	20,000
Community Center HVAC Updates	184,500
Flooring Replacement	100,000
Commission Chambers Mini Splits	24,000
Community Complex Lighting Control System	75,000
Salt and Storage Facility Improvement	350,000
Boiler 1 - Gaslight Snowmelt System	115,000
Total	1,017,600

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General Fund Revenues

	Actuals 2022-2023	Original Budget 2023-2024	Amended Budget 2023-2024	Projected Budget 2023-2024	CM Recommended 2024-2025
PROPERTY TAXES	9,746,130	10,359,900	10,359,900	10,359,900	10,985,300
INTERGOVERNMENTAL REVENUES	1,367,700	1,395,320	1,466,450	1,500,250	1,400,060
LICENSES AND PERMITS	104,260	90,000	90,000	90,000	90,000
CHARGES FOR CURRENT SERVICES	558,700	375,000	375,000	375,000	373,000
FINES & FORFEITURES	19,350	27,000	27,000	27,000	27,000
RECREATION REVENUE	1,097,710	1,024,770	1,015,770	1,015,770	1,167,700
INVESTMENT EARNINGS	413,040	275,000	500,000	700,000	275,000
OTHER REVENUE	174,070	169,500	271,900	338,230	166,500
TRANSFERS IN	241,930				
TOTAL REVENUES	13,722,890	13,716,490	14,106,020	14,406,150	14,484,560

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General Fund Expenditures

	Actuals 2022-2023	Original Budget 2023-2024	Amended Budget 2023-2024	Projected Budget 2023-2024	CM Recommended 2024-2025
CITY COMMISSION	27,630	30,200	30,200	30,200	30,300
CITY MANAGER	454,480	421,710	421,710	421,710	450,600
ELECTIONS	38,880	34,500	34,500	34,500	57,000
ASSESSOR	145,230	148,860	148,860	148,860	175,740
CITY ATTORNEY	239,060	300,000	300,000	300,000	300,000
FINANCE	665,380	701,200	701,200	701,200	765,610
GENERAL ADMINISTRATION	1,500,180	1,476,700	1,476,700	1,556,700	1,275,000
PUBLIC SAFETY	4,344,960	4,977,330	5,049,330	5,020,940	5,066,520
CITY BUILDINGS	1,279,290	1,291,440	1,660,210	1,660,210	1,772,640
ZONING ADMINISTRATION	118,640	187,900	187,900	148,900	206,580
CITY ENGINEERING	0	0	223,000	223,000	0
YARD WASTE COLLECTION	438,360	508,200	508,200	508,200	528,450
TREE MAINTENANCE & REMOVAL	151,740	190,700	190,700	190,700	185,900
GASLIGHT BUSINESS DISTRICT	161,830	218,010	297,680	297,680	324,260
STREET LIGHTING	85,640	105,100	106,100	106,100	111,000
LAKE TREATMENT	34,490	22,000	22,000	22,000	43,000
PARKS & RECREATION	2,018,540	2,213,250	2,478,790	2,479,490	2,435,460
TRANSFERS OUT LOCAL STREETS	500,000	500,000	500,000	500,000	500,000
TRANSFERS OUT MUNICIPAL STREETS	500,000	500,000	500,000	500,000	500,000
TRANSFERS OUT CAPITAL PROJECT FUND	70,000	70,000	70,000	70,000	280,000
TOTAL EXPENDITURES	12,774,330	13,897,100	14,907,080	14,920,390	15,008,060

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City Commission

FINANCIAL HIGHLIGHTS	ACTUALS FY 2022-2023	ORIGINAL FY 2023-2024	AMENDED FY 2023-2024	RECOMMENDED FY 2024-2025
PERSONNEL	8,920	9,700	9,700	9,700
OPERATING	18,710	20,500	20,500	20,600
CAPITAL				
TOTAL	27,630	30,200	30,200	30,300

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City Manager

FINANCIAL HIGHLIGHTS	ACTUALS	ORIGINAL	AMENDED	RECOMMENDED
	FY 2022-2023	FY 2023-2024	FY 2023-2024	FY 2024-2025
PERSONNEL	367,040	343,400	343,400	355,700
OPERATING	87,440	77,310	77,310	93,900
CAPITAL	0	1,000	1,000	1,000
TOTAL	454,480	421,710	421,710	450,600

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Elections

FINANCIAL HIGHLIGHTS	ACTUALS	ORIGINAL	AMENDED	RECOMMENDED
	FY 2022-2023	FY 2023-2024	FY 2023-2024	FY 2024-2025
PERSONNEL	25,800	27,000	27,000	27,000
OPERATING	7,640	7,500	7,500	30,000
CAPITAL	5,440	0	0	0
TOTAL	38,880	34,500	34,500	57,000

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Assessor

FINANCIAL HIGHLIGHTS	ACTUALS FY 2022-2023	ORIGINAL FY 2023-2024	AMENDED FY 2023-2024	RECOMMENDED FY 2024-2025
PERSONNEL	134,040	135,660	135,660	161,240
OPERATING	11,190	13,200	13,200	14,500
CAPITAL	0	0	0	0
TOTAL	145,230	148,860	148,860	175,740

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City Attorney

FINANCIAL HIGHLIGHTS	ACTUALS FY 2022-2023	ORIGINAL FY 2023-2024	AMENDED FY 2023-2024	RECOMMENDED FY 2024-2025
OPERATING	239,060	300,000	300,000	300,000
TOTAL	239,060	300,000	300,000	300,000

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Finance

FINANCIAL HIGHLIGHTS	ACTUALS	ORIGINAL	AMENDED	RECOMMENDED
	FY 2022-2023	FY 2023-2024	FY 2023-2024	FY 2024-2025
PERSONNEL	480,730	487,080	487,080	542,980
OPERATING	168,130	182,220	182,220	201,130
CAPITAL	16,520	31,900	31,900	21,500
TOTAL	665,380	701,200	701,200	765,610

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General Administration

FINANCIAL HIGHLIGHTS	ACTUALS	ORIGINAL	AMENDED	RECOMMENDED
	FY 2022-2023	FY 2023-2024	FY 2023-2024	FY 2024-2025
PERSONNEL	1,300,000	1,300,000	1,300,000	1,100,000
OPERATING	195,780	166,700	166,700	165,000
CAPITAL	4,400	10,000	10,000	10,000
TOTAL	1,500,180	1,476,700	1,476,700	1,275,000

- General Administration includes City's Recommended Employer Contribution (REC) to its closed pension system. Payment is lower due to State of Michigan Protecting MI Pension grant received in 2023 for \$1.9 million

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Pension Information

- City closed its Defined Benefit Pension system in 2000.
- In 2021 the City separated from the Municipal Employee Retirement System (MERS) establishing a stand-alone system.
 - Separation was done in response to unpredictable funding requirements from MERS.
- Current target for 100% system funding is 2034-2035 fiscal year.
- Assuming annual markets returns of 6.75% future payments will be approximately \$1.1 million.

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Public Safety

FINANCIAL HIGHLIGHTS	ACTUALS	ORIGINAL	AMENDED	RECOMMENDED
	FY 2022-2023	FY 2023-2024	FY 2023-2024	FY 2024-2025
PERSONNEL	3,798,630	4,067,680	4,117,380	4,188,020
OPERATING	492,950	851,450	873,750	754,400
CAPITAL	53,380	58,200	58,200	124,100
TOTAL	4,344,960	4,977,330	5,049,330	5,066,520

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City Buildings

FINANCIAL HIGHLIGHTS	ACTUALS FY 2022-2023	ORIGINAL FY 2023-2024	AMENDED FY 2023-2024	RECOMMENDED FY 2024-2025
PERSONNEL	225,460	281,100	281,100	295,190
OPERATING	574,360	687,340	687,340	708,950
CAPITAL	479,470	323,000	691,770	768,500
TOTAL	1,279,290	1,291,440	1,660,210	1,772,640

City Building Capital	Cost
Salt & Storage Building	\$350,000
Various HVAC Improvements	\$208,500
Flooring Replacement	\$100,000

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Zoning

FINANCIAL HIGHLIGHTS	ACTUALS FY 2022-2023	ORIGINAL FY 2023-2024	AMENDED FY 2023-2024	RECOMMENDED FY 2024-2025
PERSONNEL	105,040	110,000	110,000	122,880
OPERATING	13,600	77,900	77,900	83,700
CAPITAL	0	0	0	0
TOTAL	118,640	187,900	187,900	206,580

- Zoning Budget includes funding for Master Plan update.
 - State Law requires municipalities to update their master plan every five years. Update can be as simple as public hearing and community affirms current plan to a complete update.

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Street Lighting

FINANCIAL HIGHLIGHTS	ACTUALS	ORIGINAL	AMENDED	RECOMMENDED
	FY 2022-2023	FY 2023-2024	FY 2023-2024	FY 2024-2025
OPERATING	84,540	98,100	100,100	103,000
CAPITAL	1,100	7,000	6,000	8,000
TOTAL	85,640	105,100	106,100	111,000

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Gaslight Business District

FINANCIAL HIGHLIGHTS	ACTUALS	ORIGINAL	AMENDED	RECOMMENDED
	FY 2022-2023	FY 2023-2024	FY 2023-2024	FY 2024-2025
PERSONNEL	11,540	34,110	34,110	31,810
OPERATING	130,590	158,900	158,050	157,450
CAPITAL	19,700	25,000	105,520	135,000
TOTAL	161,830	218,010	297,680	324,260

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Yard Waste Collection/Refuse/Compost

FINANCIAL HIGHLIGHTS	ACTUALS	ORIGINAL	AMENDED	RECOMMENDED
	FY 2022-2023	FY 2023-2024	FY 2023-2024	FY 2024-2025
PERSONNEL	191,540	209,300	209,300	214,500
OPERATING	246,820	298,900	298,900	313,950
TOTAL	438,360	508,200	508,200	528,450

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Lake Treatment

FINANCIAL HIGHLIGHTS	ACTUALS	ORIGINAL	AMENDED	RECOMMENDED
	FY 2022-2023	FY 2023-2024	FY 2023-2024	FY 2024-2025
OPERATING	34,490	22,000	22,000	43,000
TOTAL	34,490	22,000	22,000	43,000

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Tree Maintenance & Removal

FINANCIAL HIGHLIGHTS	ACTUALS	ORIGINAL	AMENDED	RECOMMENDED
	FY 2022-2023	FY 2023-2024	FY 2023-2024	FY 2024-2025
PERSONNEL	60,230	62,700	62,700	57,900
OPERATING	91,510	126,000	126,000	128,000
CAPITAL	0	2,000	2,000	0
TOTAL	151,740	190,700	190,700	185,900

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Parks & Recreation

FINANCIAL HIGHLIGHTS	ACTUALS	ORIGINAL	AMENDED	RECOMMENDED
	FY 2022-2023	FY 2023-2024	FY 2023-2024	FY 2024-2025
PERSONNEL	1,268,430	1,376,310	1,378,710	1,548,730
OPERATING	750,110	814,340	865,480	870,230
CAPITAL	0	22,600	234,600	16,500
TOTAL	2,018,540	2,213,250	2,478,790	2,435,460

- Proposed Budget includes one new sports staff position and off-setting revenue. A proposal will be presented this summer for City Commission review and approval before filling the position.

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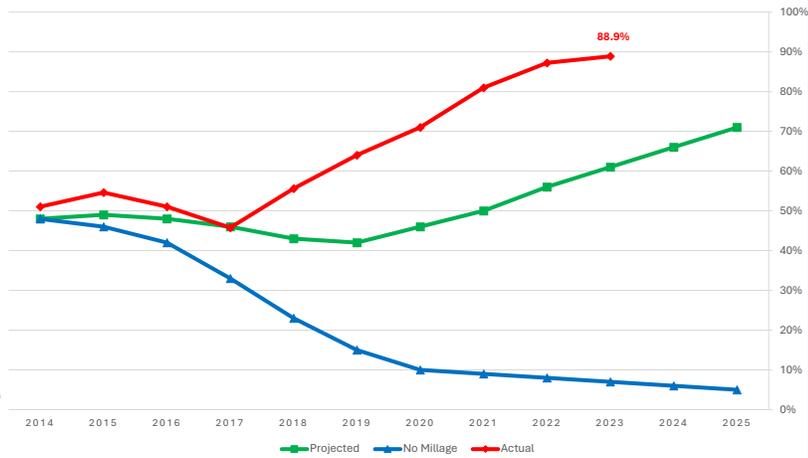
Street Funds

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Percentage of Roads in Good/Fair Condition (PASER Ratings 5-10)

The blue line shows road condition projection if no additional funding was received. The green line projects road conditions through the 10-year period of the Street & Sidewalk Millage using the additional 2.0 mills approved by EGR residents. The red line shows current ratings with approved millage.



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Major Streets

FINANCIAL HIGHLIGHTS	ACTUALS FY 2022-2023	ORIGINAL FY 2023-2024	AMENDED FY 2023-2024	RECOMMENDED FY 2024-2025
REVENUES				
STATE SOURCES	1,061,290	1,061,330	1,061,330	1,075,420
INTEREST	2,960	-	-	-
OTHER REVENUE	-	-	-	-
TRANSFERS IN	497,600	380,170	380,170	-
TOTAL REVENUES	1,561,850	1,441,500	1,441,500	1,075,420
EXPENDITURES				
PERSONNEL	346,560	357,800	359,200	381,900
OPERATING	322,520	347,300	336,300	363,250
CONTRACTED SERVICES	159,690	125,000	129,500	155,000
CAPITAL	637,180	611,400	616,500	738,000
TOTAL EXPENDITURES	1,465,950	1,441,500	1,441,500	1,638,150
REVENUES OVER/(UNDER)	95,900	-	-	(562,730)

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Local Streets

FINANCIAL HIGHLIGHTS	FY 2022-2023	FY 2023-2024	FY 2023-2024	FY 2024-2025
REVENUES				
STATE SOURCES	416,060	397,930	397,930	403,310
INTEREST INCOME	80	-	-	-
OTHER REVENUE	-	-	-	-
TRANSFERS IN	1,432,000	2,044,770	2,044,770	2,070,390
TOTAL REVENUES	1,848,140	2,442,700	2,442,700	2,473,700
EXPENDITURES				
PERSONNEL	339,610	357,400	366,200	382,700
OPERATING	213,360	280,700	258,300	266,300
CONTRACTED SERVICES	106,920	90,000	97,000	100,000
CAPITAL	1,238,770	1,714,600	1,800,200	2,021,000
TOTAL EXPENDITURES	1,898,660	2,442,700	2,521,700	2,770,000
REVENUES OVER/(UNDER)	(50,520)	-	(79,000)	(296,300)

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Municipal Streets

FINANCIAL HIGHLIGHTS	ACTUALS FY 2022-2023	ORIGINAL FY 2023-2024	AMENDED FY 2023-2024	RECOMMENDED FY 2024-2025
REVENUES				
TAXES	1,485,610	1,578,500	1,578,500	1,675,400
INTEREST INCOME	10,420	5,000	5,000	-
OTHER REVENUE	-	-	-	-
TRANSFERS IN	521,830	510,500	510,500	510,500
TOTAL REVENUES	2,017,860	2,094,000	2,094,000	2,185,900
EXPENDITURES				
OPERATING	24,250	22,250	22,250	23,000
SIDEWALKS	184,270	200,000	200,000	700,000
CAPITAL	471,200	439,000	439,000	105,000
TRANSFERS OUT	1,429,600	1,924,940	1,924,940	1,570,390
TOTAL EXPENDITURES	2,109,320	2,586,190	2,586,190	2,398,390
REVENUES OVER/(UNDER)	(91,460)	(492,190)	(492,190)	(212,490)

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Water & Sewer Fund

FINANCIAL HIGHLIGHTS	ACTUALS FY 2022-2023	ORIGINAL FY 2023-2024	AMENDED FY 2023-2024	RECOMMENDED FY 2024-2025
REVENUES				
PENALTIES & INTEREST	41,760	45,000	45,000	65,000
WATER FEES	1,169,750	895,000	895,000	895,000
SEWER FEES	991,950	1,317,250	1,317,250	1,317,250
RTS FEES	2,573,820	2,902,620	2,902,620	2,902,620
OTHER REVENUE	6,820	10,000	10,000	10,000
TRANSFERS IN	-	-	-	180,000
TOTAL REVENUES	4,784,100	5,169,870	5,169,870	5,369,870
EXPENDITURES				
PERSONNEL	789,680	754,830	754,830	847,430
OPERATING	1,299,550	1,182,150	1,185,690	1,162,750
WATER CHARGES	953,040	883,500	883,500	986,600
SEWER CHARGES	1,323,180	1,316,000	1,316,000	1,275,230
CONTRACTED SERVICES	114,450	178,000	174,460	106,050
CAPITAL	0	1,423,000	1,423,000	1,833,000
TOTAL EXPENDITURES	4,479,900	5,737,480	5,737,480	6,211,060
REVENUES OVER/(UNDER)	304,200	(567,610)	(567,610)	(841,190)

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Water & Sewer Fund

- No rate change in proposed budget
- Includes funding to replace approximately 200 lead service lines.

WATER AND SEWER FUND

WATER DEPARTMENT

Watermain Projects	762,000
Hydrant Upgrade Program	20,000
LSL Replacements	680,000
Valve Replacement Program	20,000
Meter Replacement Program	51,000
Subtotal Water System	<u>1,533,000</u>

SEWER DEPARTMENT

Sanitary Sewer CIPP	300,000
Subtotal Sewer System	<u>300,000</u>

TOTAL WATER AND SEWER FUND	<u>\$1,833,000</u>
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Motor Equipment Replacement Fund (MERF)

FINANCIAL HIGHLIGHTS	ACTUALS	ORIGINAL	AMENDED	RECOMMENDED
	FY 2022-2023	FY 2023-2024	FY 2023-2024	FY 2024-2025
REVENUES				
RENTAL INCOME	743,500	941,700	941,700	905,500
SALE OF CAPITAL ASSETS	134,660	-	-	-
INTEREST	1,580	500	500	500
OTHER REVENUE	31,620	15,000	15,000	15,000
TOTAL REVENUES	<u>911,360</u>	<u>957,200</u>	<u>957,200</u>	<u>921,000</u>
EXPENDITURES				
PERSONNEL	164,320	177,100	177,100	186,050
OPERATING	652,070	785,300	790,290	752,300
CAPITAL	0	150,000	150,400	460,000
TOTAL EXPENDITURES	<u>816,390</u>	<u>1,112,400</u>	<u>1,117,790</u>	<u>1,398,350</u>
REVENUES OVER/(UNDER)	<u>94,970</u>	<u>(155,200)</u>	<u>(160,590)</u>	<u>(477,350)</u>

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Health Insurance

	ACTUALS FY 2022-2023	ORIGINAL FY 2023-2024	AMENDED FY 2023-2024	RECOMMENDED FY 2024-2025
FINANCIAL HIGHLIGHTS				
REVENUES				
HEALTH PREMIUMS	1,402,260	1,424,000	1,424,000	1,423,000
HEALTH INSURANCE REIMBURSEMENT	45,590	50,000	50,000	50,000
INTEREST	9,180	5,000	5,000	5,000
OTHER REVENUE	31,750	25,000	25,000	30,000
TOTAL REVENUES	1,488,780	1,504,000	1,504,000	1,508,000
EXPENDITURES				
INSURANCE PAYMENTS	831,920	809,000	809,000	915,000
INSURANCE ADMINISTRATION FEES	87,630	102,000	102,000	102,000
STOP LOSS FEES	382,930	410,000	410,000	410,000
RHSA EXPENDITURES	21,490	20,000	20,000	25,000
LIFE AND AD&D FEES	20,490	20,000	20,000	22,000
LTD INSURANCE PREMIUMS	12,510	18,000	18,000	18,000
TRANSFER TO OPEB TRUST	100,000	125,000	125,000	125,000
TOTAL EXPENDITURES	1,456,970	1,504,000	1,504,000	1,617,000
REVENUES OVER/(UNDER)	31,810	-	-	(109,000)

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Questions?

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